

Village of Wolcott
Board of Trustees
August 14, 2012
7:00 PM

Members Present: Mayor Baker, Trustees George Buckalew, Robert Skinner, Donna Graham.

Members Excused: Trustee Colleen Penta.

Others Present: Lori Tyler, Nick Rizzo, Ron Lancy.

Mayor Baker called the meeting to order at 7pm.

Pledge of Allegiance

Fire Department

The Fire Department was awarded a two thousand dollar (\$2,000) grant from the New York State Department of Environmental Conservation (NYSDEC) with a 50% match. Fire Chief Ray Wellington would like to spend \$1,074.00 on miscellaneous fire equipment. Trustee Buckalew made the motion to allow Mr. Wellington to spend an amount not to exceed \$1074.00 as the match portion of the grant. Trustee Skinner seconded the motion. All voted in favor.

Vehicle Inspections will be in the near future. Fire Chief Ray Wellington believes the cost will be around two hundred dollars (\$200).

Police Department

Officer In -Charge Thomas Ryan submitted the July 2012 activity report for the board's review. Trustee Buckalew stated that Mr. Ryan did a very nice job on the report.

Water/Sewer Department

Gary Pepe has requested that the water service be abandoned at 7172 East Port Bay Road. Mayor Baker stated that if the property is located outside of the village, the board will make a case by case decision. If the property is located inside of the village and has a structure on the property, it will not be considered for abandonment. The bill for the property needs to be paid up to date before the request for abandonment can be filed. Trustee Buckalew made the motion to abandon water service at 7172 East Port Bay Road. Trustee Skinner seconded the motion. All voted in favor.

A quote was received from Blair for 30 meters. It was requested to have the quote resubmitted for 15 meters. This item has been tabled until the August 28th meeting.

Mayor Baker stated that the 2001 Dodge Van is at Hometown Service Center. The transmission needs to be replaced. The cost of this is \$2500.00. There was further discussion on rather the vehicle was worth putting that much money into. Trustee

Buckalew made the motion to declare the 2001 Dodge surplus and place an ad to accept sealed bids. Trustee Skinner seconded the motion. All voted in favor.

Trustee Graham inquired as to the outcome of Eric Wies from Clark Patterson Lee looking at the “seaweed hut” at the Lake Plant. Mayor Baker stated that he is waiting on Mr. Wies to speak with former Village of Wolcott employee Evan Tyler and possibly come up with a solution to make the seaweed less of a problem. There was discussion of different ideas for the Lake Plant. Clerk-Treasurer Lori Tyler suggested that the board have a meeting with former employees Rick Miller, Ron Lancy and current employees Andy Sharpe and Ed Wazinski to decide what repairs need to be done at the Lake Plant. Ms. Tyler will schedule a meeting.

Trustee Graham made the motion for Mayor Baker to sign the contract between The Village of Wolcott and Wayne County Water Sewer Authority (WCWSA). Trustee Skinner seconded the motion. All voted in favor.

Highway Department

There is a catch basin in front of Leavenworth Middle School on Washington Street that is falling in and needs to be replaced. This is creating a drainage problem South of the intersection of Draper Street and Washington Street. Highway Foreman Nick Rizzo stated that there would be 12 inch corrugated metal pipe and the catch basin in front of the school and 12 inch plastic pipe from there, stopping at Draper Street. Trustee Buckalew made the motion to approve an amount not to exceed \$8500.00 to replace the catch basin on Washington Street and going West per the quotes received. Trustee Graham seconded the motion. All voted in favor.

Highway Foreman Nick Rizzo states that there is some work on Lake Avenue that requires a small bulldozer. Trustee Buckalew made the motion to approve the quote submitted from Randall Excavating in an amount not to exceed \$850.00. Trustee Skinner seconded the motion. All voted in favor.

A quote was received from Lactal to replace the broom on the street sweeper in the amount of \$646.53. Trustee Graham made the motion to approve the purchase of the broom. Trustee Buckalew seconded the motion. All voted in favor.

Planning Board

Mayor Baker appointed Kathleen Quereau as Vice-Chairperson for the Planning Board. Trustee Graham made the motion to approve Mayor Baker’s appointment. Trustee Buckalew seconded the motion. All voted in favor.

Mayor Baker appointed Karen Tyler as an alternate member of the Planning Board. Trustee Buckalew made the motion to approve Mayor Baker’s appointment. Trustee Skinner seconded the motion. All voted in favor.

NYCOM Fall Training

Clerk-Treasurer Lori Tyler will be attending Fall Training, held in Lake Placid September 10-14. Trustee Graham made the motion for Ms. Tyler to attend Fall Training in an amount not to exceed \$1500.00 plus applicable mileage paid at the federal rate. Trustee Buckalew seconded the motion. All voted in favor.

EFC Funding

Clerk-Treasurer Lori Tyler informed the board that it is likely the Village of Wolcott will receive 2 million dollars in principal forgiveness for the forced main sewer project.

Corrective Action Plan

This item has been tabled until the August 28, 2012 meeting.

Williamson Law Annual Contract

The annual contract for the water/sewer program is up for renewal. Service dates for the support contract are 09/01/12-08/31/2013 in the amount of \$847.00. Trustee Buckalew made the motion to approve the contract in the amount of \$847.00. Trustee Skinner seconded the motion. All voted in favor.

Minutes of July 24, 2012

Trustee Graham made the motion to approve the minutes of July 24, 2012. Trustee Buckalew seconded the motion. All voted in favor.

Abstract #005

Trustee Skinner made the motion to approve Abstract #005 in the amount of \$33,063.37 with vouchers numbered 920-954 and checks numbered 24616-24650. Total claims from the General Fund are \$17,157.52. Total claims from the Water Fund are \$12,387.37. Total claims from the Water Fund are \$3,518.48. Trustee Buckalew seconded the motion. All voted in favor.

Trustee Buckalew

There are limbs blocking the look out area at the Wolcott Falls Park. Trustee Buckalew would like to see about having them cut back.

Mr. Buckalew asked Clerk-Treasurer Lori Tyler when the monthly reports would become available again. Ms. Tyler stated that she is working with the Auditor once a week to close out the 2011-2012 fiscal year.

There is a ditch that is located at the Waste Water Treatment Plant that the village is responsible for keeping cleaned out to avoid flooding of the nearby orchard. Mr. Buckalew will check with Wayne County Water & Soil or Town Supervisor Kim Park to see what resources are available.

Trustee Skinner

Mr. Skinner asked Clerk-Treasurer Lori Tyler if she inquired about using the grant funds to repair the roof on the pavilion at the Wolcott Falls Park. Ms. Tyler stated that it appears it can be used for that purpose however, is waiting for clarification.

Trustee Graham

Ms. Graham reported the springs are operating at about 30 gallons per minute. The multi-ranger has been ordered.

The fire hydrant that was ordered is not in.

Ms. Graham attended the Planning Board meeting and stated that the Planning Board Members would be at the next Village Board meeting.

Mayor Baker

The wiring for the phone and fax line in the court room needs to be re-located. Currently, the wires come up from the floor and are getting rolled over and stepped on causing the lines to break. Clerk-Treasurer will call Alan Weed to have him look at them.

Executive Session

Trustee Buckalew made the motion to enter into Executive Session at 9:47 PM for personnel and contractual matters. Trustee Graham seconded the motion. All voted in favor. Clerk-Treasurer Lori Tyler stayed until 11:07 PM.

Trustee Skinner made the motion to come out of Executive Session at 11:17 PM. Trustee Buckalew seconded the motion. All voted in favor.

Thomas Ryan

Trustee Skinner made the motion to approve Police Officer Thomas Ryan as Officer In-Charge. The position will be reviewed January 15, 2012. Trustee Buckalew seconded the motion. All voted in favor.

Cell Phone Allowance

Trustee Buckalew made the motion to approve the following employees to receive the quarterly cell phone allowance, Clerk-Treasurer, Deputy Clerk-Treasurer, Police Chief and/or Officer In-Charge. Clerk-Treasurer Lori Tyler has been receiving this quarterly allowance since her full time appointment in November 2011. This motion is in addition to the cell phone allowance policy that began in 2007 as stated in the minutes. Trustee Graham seconded the motion. All voted in favor.

Jacob Keymel

Jacob Keymel is entitled to the insurance buy-out as he no longer is receiving health care benefits from the Village of Wolcott. The amount of the buy-out for the fiscal year 2012-2012 is \$262.65. Trustee Graham made the motion to approve the buy-out for Mr. Keymel. Trustee Skinner seconded the motion. All voted in favor.

Paychex

Clerk-Treasurer Lori Tyler stated that Paychex is a good service, just not a good fit for the village's needs. It creates more work for certain reports and in the long run it is not cost effective. Trustee Buckalew made the motion to terminate the payroll service with Paychex, at the Clerk's earliest convenience. Trustee Skinner seconded the motion. All voted in favor.

Julie Wilkes

Trustee Graham made the motion to extend the appointment of Julie Wilkes to assist in the Court until December 2012. Trustee Buckalew seconded the motion. All voted in favor.

Jerry Laird

Trustee Skinner made the motion to allow Jerry Laird to remain in the Village of Wolcott healthcare group with the Union. Mr. Laird will have to pay the full price for his healthcare plan on or before the 3rd of each month or it will be cancelled. Trustee Buckalew seconded the motion. All voted in favor.

Trustee Graham made the motion to adjourn at 11:32 PM. Trustee Buckalew seconded the motion. All voted in favor.

Respectfully submitted,

Lori A. Tyler
Clerk-Treasurer