

Village of Wolcott
Board of Trustees
September 25, 2012
7:00 PM

Members Present: Mayor Gary Baker, Trustees Colleen Penta, George Buckalew, Robert Skinner and Donna Graham.

Others Present: Lori Tyler, Paul Wagner, Ken VanFleet, Roger Henry and Ron Lancy.

Mayor Baker called the meeting to order at 7:00 PM.

Pledge of Allegiance

Paul Wagner, Auditor

Mr. Wagner was asked to attend the Board Meeting so the Board could ask him questions regarding the Village's financial situation. Trustee Penta stated that Department Heads are wondering where the monthly reports are. The closing of the months from the last fiscal year need to be done and Ms. Penta wants an answer if Clerk-Treasurer Lori Tyler and Mr. Wagner are close to having it done. Mr. Wagner stated that he is a one person operation, with many other municipalities to service as well as the Village of Wolcott. The Village of Wolcott is Mr. Wagner's top priority at the moment. Mr. Wagner stated that there were many problems leading up to the situation that the Village of Wolcott is currently in and he and Ms. Tyler are working as fast as they can to have the last fiscal year closed. Ms. Penta asked for a specific date as to when Mr. Wagner will have this finalized. Mr. Wagner responded by saying he would be on vacation until mid-October and will set as many dates as possible when he returns with Ms. Tyler. If all goes well the fiscal year will be closed out by the end of October, but will make no guarantee. After further discussion it was decided that the Board would re-evaluate the situation in November.

Fire Department

Assistant Chief Roger Henry advised the Board that on October 14, 2012 roughly 9,000 feet of fire hose would be tested at 0.20 cents per foot. Approximate cost for the hose testing is \$1,900.00.

Mr. Henry stated that the ISO audit that was recently conducted went very well. The results should be in late December or early January.

Assistant Fire Chief Roger Henry and Mr. Casey Gilbert will be hosting an open house at the Fire Hall on October 7, 2012 from 1-3 PM. During the open house Mr. Henry would like to offer a ride around the block in a fire truck to the children. Due to insurance purposes the fire truck rides are not permissible. Clerk-Treasurer Lori Tyler will check with the Villages insurance agent, if the outcome of the conversation differs from Board agreement Ms. Tyler will notify everyone.

Trustee Penta made the motion to approve the Open House at the Fire Hall on October 7, 2012. Trustee Skinner seconded the motion. All voted in favor.

Fire Department Continued

Fire Chief Ray Wellington has advised the Town of Wolcott as well as the Town of Huron that there would be a ten percent increase for fire protection. Mr. Wellington will meet with the Town of Butler at a later date.

Clerk-Treasurer Lori Tyler received a letter from RL Powers to service the heating units at the Fire Hall and Highway Barn. Ms. Tyler is waiting on another quote.

Trustee Penta made the motion to approve the annual hose testing from First Due Services at 0.20 cents per foot in an amount not to exceed \$1950.00. Trustee Graham seconded the motion. All voted in favor.

Police Department

The 2003 Crown Victoria is still out of service. Mayor Baker is trying to locate an air breather box.

Unused Trailer

There is an old, unused trailer at the sewer plant that hasn't been used in several years. Trustee Skinner made the motion to declare the trailer surplus. Trustee Buckalew seconded the motion. All voted in favor.

Brush & Leaf Ad

Trustee Buckalew made the motion to place an ad in the shopper for 2 weeks reminding residents of leaf pick up. Trustee Penta seconded the motion. All voted in favor.

9/11 Remembrance Flag

Clerk-Treasurer Lori Tyler will be ordering a new flag from Joanne Galvin to replace the existing flag.

Ken VanFleet

Mr. VanFleet expressed his concern about a rumor that he heard concerning a Village Employee who was attending training out of town, returned home and then proceeded to drive back to training the next day, making this double mileage for the Village to pay as well as time travelled. Mayor Baker stated that Clerk-Treasurer Lori Tyler was scheduled to attend training in Lake Placid. Ms. Tyler was then subpoenaed to appear in court for a Village related matter after she had registered for the training, resulting in Ms. Tyler having to make the extra trip. Ms. Tyler also responded to Mr. VanFleet's concern, making him aware that the Village of Wolcott did not pay for the extra hours for drive time as she did that on her own time. The circumstances were beyond the Village of Wolcott's control.

Park Use Request

The Huron Presbyterian Church would like to use Northup Park on July 18, 2013 for the purpose of holding an ice cream social. Trustee Buckalew made the motion to approve the use of Northup Park. Trustee Skinner seconded the motion. All voted in favor.

Municipal Solutions, Inc.

Trustee Buckalew made the motion to approve payment in the amount of \$3,536.59 to Municipal Solutions, Inc. for services rendered related to the Community Development Block Grant application. Trustee Graham seconded the motion. All voted in favor

Health and Safety Officer

There was discussion on whether the Village of Wolcott needs to have a Health and Safety Officer or not. Clerk-Treasurer Lori Tyler will check with other municipalities.

Minutes of September 9, 2012

Trustee Graham made the motion to approve the minutes of September 9, 2012 with one correction. Trustee Buckalew seconded the motion. All voted in favor.

Abstract #008

Trustee Penta made the motion to approve Abstract #008 in the amount of \$48,770.10 with vouchers numbered 1005-1042 and checks numbered 24701-24738. Total claims from the General Fund are \$25,322.23. Total claims from the Water Fund are \$17,196.51. Total claims for the Sewer Fund are \$6,251.36. Trustee Buckalew seconded the motion. All voted in favor.

Trustee Penta has a matter for Executive Session.

Trustee Buckalew

Trustee Buckalew spoke with Highway Foreman Nick Rizzo concerning going on private property with village equipment. Mr. Rizzo states that he never did such thing. The Highway Department was at the residence in question for approximately 4 hours picking up brush. Trustee Buckalew asked Mr. Rizzo that they not spend more than an hour at any given location for brush pick up.

Trustee Skinner

Trustee Skinner stated that the old van has not yet been cleaned out. The van currently used by the Sewer Department is in need of replacement.

Trustee Graham

Trustee Graham asked Clerk-Treasurer Lori Tyler how the utility audit is coming. Ms Tyler advised Ms. Graham that Deputy Clerk-Treasurer Brett Norsworthy is working on the necessary paperwork for that audit.

Ms. Graham advised the Board that the water meter and heads were in.

Trustee Graham is waiting for Phil Smith from Pamona Packing to contact her in regards to a meeting date.

Ms. Graham spoke to water operator Ed Wazinski about cleaning out the white van and will speak more about it in Executive Session.

Trustee Graham Continued

Trustee Graham asked Mayor Baker if he asked Congresswoman Ann Marie Buerkle for funds while she was at the Village Hall. Mayor Baker stated that he did ask for \$500,000.00 for the Lake Plant. Congresswoman Buerkle will have her clerk contact the village Clerk-Treasurer by email, the website for grant money that is available.

Executive Session

Trustee Graham made the motion to enter into Executive Session for personnel matters at 8:54PM. Trustee Buckalew seconded the motion. All voted in favor.

Clerk-Treasurer Lori Tyler was invited in at 9:11PM.

Trustee Graham made the motion to come out of Executive Session at 10:37PM. Trustee Buckalew seconded the motion. All voted in favor.

Trustee Graham made the motion to adjourn at 10:39PM. Trustee Buckalew seconded the motion. All voted in favor.

Respectfully submitted,

Lori A. Tyler
Clerk-Treasurer