

The regular monthly meeting of the Red Creek Village Board was held on **December 9, 2020** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Letson
Deputy Mayor Schiller
Trustee Huntington
Trustee Letson
Trustee Bettis

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Bob Day - Code Enforcement Officer
Allison Bailey - Office Clerk
Kate Madigan
Mike Madigan

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Letson led the meeting in the Pledge of Allegiance. Mayor Letson read the Public Meeting Conduct Rules out loud.

PUBLIC FORUM:

The owner of 6815 Main Street was in to ask why they still haven't gotten a response from the board regarding the request to un-condemn the building. They would like to stop coming to the board meetings. They stated that they have satisfied the original engineering report. The owners would like to be able to insure the building and cannot with it being condemned. Mayor Letson gave the owners a copy of the NYS Building Code # NYS 108.2. Trustee Huntington would like to see the owners able to get inside the building to do repairs. Mayor Letson stated that if the board chooses to un-condemn the building, then the board assumes responsibility if anything happens to the building. A motion was made by Mayor Letson, seconded by Trustee Huntington to remove 6815 Main Street from the condemned list with the following stipulations: the owners have 1 year to do repairs and have the building ready for a Certificate of Occupancy. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye; Trustee Schiller, aye. The owner will have a letter releasing the Code Enforcement Officer from any responsibility by January 13, 2021.

ORGANIZATIONAL MEETING:

The following appointments were made:

Deputy Mayor	Greg Schiller
Village Clerk/Treasurer	Susan Saylor
Village Attorney	Prosachik Law (Formally Nelson Law)
Code Enforcement Officer	Bob Day
Public Health Officer	Red Creek Village Board
Village Historian	Deb Benson
Records Management Officer	Susan Saylor
Fire Commissioner	Dick Letson
Deputy Fire Commissioner	Debra Letson
Water Commissioner	Debra Letson
Deputy Water Commissioner	Dick Letson
Sewer Commissioner	Debra Letson
Deputy Sewer Commissioner	Greg Schiller
Highway/Sidewalks Commissioner	Mike Bettis
Deputy Highway/Sidewalks Commissioner	Steve Huntington
Trees/Parks Commissioner	Steve Huntington
Deputy Trees/Parks Commissioner	Mike Bettis
Safety/Health Commissioner	Bob Day
Deputy Safety/Health Commissioner	Red Creek Village Board
Street Lights Commissioner	Dick Letson
Deputy Street Lights Commissioner	Steve Huntington
Dam Commissioner	Greg Schiller
Deputy Dam Commissioner	Debra Letson
Labor Standards Officer	Mayor
Fair Housing Officer	Mayor
ADA Grievance Officer	Mayor

Prepay	The Village Clerk is authorized to pay prior to the board meeting the following: Petty Cash Accounts, Debt Service and Interest on Debt, postage, deposits for schools and conferences. (Resolution 6 of 2020 - Motion made by Trustee Letson, seconded by Trustee Schiller, all aye.)
Designation of Depositories	Lyons National Bank Savannah Bank (Resolution 7 of 2020- Motion made by Trustee Schiller seconded by Trustee Bettis, all aye)
Attendance at Schools	Allowing the Village Clerk/Treasurer, Board of Trustees and other village employees to attend training, meetings, and conferences that would be beneficial to the Village of Red Creek (Resolution 8 of 2020 - Motion made by Trustee Bettis, seconded by Trustee Letson, all aye.)
Mileage	50 cents per mile (Resolution 9 of 2020 - Motion made by Trustee Bettis, seconded by Trustee Schiller, all aye.)
Legal Publications for the Village	Lake Shore News/The Shopper Times of Wayne County
Meeting Schedule	The Village Board of Trustees will meet on the second and fourth Wednesday of the month at the Village Hall 6815 Church Street, Red Creek at 6:30 pm. If a board meeting falls on a Holiday, the Tuesday before will be designated as the board meeting date. DPW meetings scheduled for 9:30 am every Friday with the exception of the Friday following a Regular Board Meeting.
Review Attendance Policy	Policy Reviewed
Review Code of Ethics	Code of Ethics reviewed
Procurement Policy	Policy Reviewed

Special Meetings

Any special meetings called will be required to be posted in public places and the method of giving notice to the trustees will be email with a required reply.

Next Organizational Meeting

December 8, 2021

A motion was made by Trustee Bettis, seconded by Trustee Schiller to accept the above appointments as presented. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Schiller, aye.

MINUTES:

A motion was made by Trustee Bettis , seconded by Trustee Schiller to accept the board meeting minutes of November 10, 2020. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye; Trustee Schiller, aye.

A motion was made by Trustee Huntington, seconded by Trustee Schiller to accept the special meeting of November 16, 2020. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye; Trustee Schiller, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 007. A motion was made by Mayor Letson, seconded by Trustee Bettis to accept the abstract as presented. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye; Trustee Schiller, aye.

SEWER GRANT:

We are waiting for funds to become available.

OLD BUSINESS:

Water Rules and Regulations and Control of Animal law are at the attorney. Sewer Law with the EDU charges is also with the attorney.

MAYOR REPORT:

BIDS FOR FIRE DEPARTMENT WALL:

There has been one bid. This will be discussed at the January meeting.

PAVING AT FIRE HALL:

Trustee Bettis and Trustee Huntington will have figures for this work done by the February meeting.

MEETING ROOM FURNACE:

The contractor who received the contract miss figured the size of the furnace that was able to be put into the crawl space. The opening at the end of the building is smaller than anticipated. A motion was made by Mayor Letson, seconded by Trustee Bettis to spend an additional \$1500 to put the furnace in the closet instead of the crawl space. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye; Trustee Schiller, aye.

CLERK REPORT:

The clerk informed the board that due to COVID the Village officials meeting to be held on January 20th will be postponed and the village Christmas Party is cancelled.

BOARD MEMBER REPORTS:

FIRE COMMISSIONER: There was one application for membership presented to the village board. A motion was made by Trustee Huntington, seconded by Trustee Schiller to accept the membership of Robert Buchanan. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye; Trustee Schiller, aye.

WATER COMMISSIONER: WCWSA is working on leaks, Wager water will be repaired Tuesday, and the sewer connection is complete on South Street.

SEWER COMMISSIONER: CDBG grant window opening in January.

HIGHWAY/SIDEWALKS COMMISSIONER: Can possibly do the downtown sidewalks with a grant.

TREES AND PARKS COMMISSIONER: Tree inventory with a grant.

SAFETY AND HEALTH COMMISSIONERS: Keep an eye out for impaired drivers this time of year, on the average, 10% of the drivers are impaired, but this time of the year, up to 50% of the drivers can be impaired.

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing to report .

STREET LIGHTS: The LED lights seem to be saving money.

DAM: Nothing to report.

DPW:

- ❖ Brush/Leaves
- ❖ Clean out Trucks
- ❖ Drains
- ❖ Patch Roads
- ❖ Christmas lights
- ❖ Clean shop
- ❖ Vehicle Maintenance
- ❖ Corner of East Ave trees down
- ❖ Had 2 loads of sand delivered
- ❖ Organize shop and storage barn
- ❖ Cleaned out sand barn to have sand delivered
- ❖ Garbage at Hunter park
- ❖ Fix sander
- ❖ Shop overhead door repaired

There was discussion regarding an employment application that was received and if the person was on disability. Mayor Letson will look into this.

CODE ENFORCEMENT:

AUGUST/SEPTEMBER 2020 REPORT

Violations - 2

Appearance Tickets - 0

Permits issued - 2

Violations re-inspections - 3

Fire Re-Inspections -2

Certificates of Occupancy - 1

Fire Inspection s -7

Complaints - 2

- ❖ Following up on permits - South Street, Main Street, Canada Street, Coolican Rd, Stevenson Drive, Furnace Street.
- ❖ Working on Landlord Tenant Inspections
- ❖ Working on fire inspections, all churches done
- ❖ 6815 Main Street - someone is taking condemned signs down
- ❖ Old Comstock's building - still working on installing fire system

VILLAGE HISTORIAN:

Nothing to report at this time.

PUBLIC HEALTH OFFICER:

No Health Officer at this time

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report.

HISTORICAL ASSOCIATION:

Nothing to report.

AMERICAN LEGION:

Nothing to report.

LIONS CLUB:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report.

EXECUTIVE SESSION:

Not utilized this meeting.

NEW BUSINESS:

Mayor Letson informed the board that Jeanette Smith asked about using the village hall to distribute toys on Wednesday December 16th. She will be here from 4 until done.

ADJOURNMENT:

A motion was made by Trustee Huntington , seconded by Trustee Letson to adjourn the meeting. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye; Trustee Schiller, aye.

Meeting adjourned at 7:41pm.