

VILLAGE OF WOLCOTT
BOARD OF TRUSTEES
DEPARTMENT HEAD MEETING
JANUARY 23, 2018
7:00 pm

Members Present: Mayor Chris Henner, Trustees Dan Smith, Norma Stewart, Anthony Vezzose, Bob Marshall

Others Present: Brett Norsworthy, Lori Tyler, Ron Lancy, Tom Ryan, Nick Rizzo, Tommy Mettler, Maddie Cali, Jerry Lasher, Randy McCoy, George Buckalew

Meeting called to order at 7:00pm, Pledge of Allegiance

Maddie Cali - School Project

Ms. Cali was present at the meeting as part of a school project to request additional street lighting near her home on Washington Street. Ms. Cali presented the Board with data she had prepared regarding benefits of additional lighting and the needs of the neighborhood. Mayor Henner stated that he would ride through the neighborhood and look into Ms. Cali's request.

Fire Department - Chief Jerry Lasher

See attached report.

Chief Jerry Lasher reported that air bottles had recently been tested. Twenty (20) bottles were deemed unusable and will need to be replaced. In the meantime they are borrowing some used ones to get them through.

Chief Lasher also reported that the jaws and pumps were all tested and were good.

Chief Lasher stated that a meeting regarding the quint will be held on January 24th.

Clerk-Treasurer Lori Tyler reminded Chief Lasher of the need to get purchase orders from the Village Office prior to making purchases or having work done, even if it was already approved at a meeting.

Police Department - OIC Tom Ryan

See attached report.

OIC Tom Ryan reported that things have been fairly quiet but the department has just finished up with the latest DWI detail and the Village should see about \$1300 from the County by the end of the month.

OIC Ryan stated that he will be attending an FTO class in February. This will allow him to train future police officers.

OIC Ryan reported that the vests have been ordered and will be in soon.

Highway Department - Nick Rizzo

See attached report.

Mr. Rizzo reported that the pay loader windshield will be replaced this Friday and that the plow frame which is at Eagle Welding will be done tomorrow.

Mr. Rizzo stated that we had run out of sand for the streets and that a load of black sand had come in. This is not the desirable sand to use but they may try blending sands to get through.

Mr. Rizzo said that he was in the process of working on a budget "wish list".

Mayor Henner asked if there was enough cold patch in stock. Mr. Rizzo answered that there was but it was coming out of the ground as fast as he was putting it in.

Sewer Department - Tommy Mettler

Mr. Mettler reported that system operations have been running well and that most of his time lately was spent helping the highway department with plowing.

Mr. Mettler reported that Koester came out to replace the contacts on the pinch valves.

Mr. Mettler stated that as time allowed he was working on infiltration issues, specifically illegal sump pump hookups. A few residential issues have been identified and will be addressed. Commercial issues found will be addressed as well.

Mayor Henner stated that Todd Gagnat from Evoqua would be forwarding a new quote for the proposed monitoring system. Mayor Henner stated that Eric Wies from Clark Patterson Lee feels there is enough money left in project funding to cover the cost. Clerk-Treasurer Lori Tyler stated that Mary Chapel from Municipal Solutions should be contacted regarding funds. The last conversation with her indicated that funds were just about depleted.

Water Department - Evan Tyler

Mr. Tyler stated that he still needed to get a price on the meter for the Huron sewer influent. He will reach out to a couple different vendors.

Mr. Tyler has been working on cleaning up the Lake Plant. A good part of the painting that has been neglected is finished and the place is looking good.

Mr. Tyler reported that someone has bought 6098 East Port Bay Rd and would like the water turned on. This is the service that starts on Oswego St and goes behind the homes on East Port Bay Rd to this property. Mr. Tyler plans on pressure testing this line. If the test fails he will not be turning the water on and will inform the new owner that the service must be changed and come from East Port Bay Rd instead.

Mr. Tyler informed the Board that depending on the state of his remaining budget, he would like to purchase some chemical pumps. Currently they are repairing failing pumps with pieces from old pumps. Mr. Tyler would also like to purchase some brass parts.

Mr. Tyler will be researching hydraulic pump motors and tools which he may put onto his budget "wish list" for next year. He feels this would be a better alternative to disconnecting hydraulic lines from the back hoe during digs.

Meeting Minutes

Trustee Marshall made a motion to approve the meeting minutes from November 14, 2017 with one correction. Trustee Stewart seconded the motion. Mayor Henner, Trustees Marshall and Stewart voted in favor. Trustees Smith and Vezzose abstained.

Park Use Request - Jazz Fest

Trustee Smith made the motion to approve the Park Use Request for the Wine and Jazz Festival on August 4, 2018. Trustee Marshall seconded the motion. All voted in favor.

Dave Dreverman

Mr. Dreverman was present in hopes of hearing an update from his inquiry at an earlier meeting regarding late fees and due dates for water bills. Trustee Smith stated that there had not been further discussion on the topic at this time but that it was something that needed consideration during the upcoming budget talks.

Randy McCoy

Mr. McCoy was present at the meeting to discuss his water bill. Due to an improperly installed pressure regulator, his line suffered a very large leak resulting in a bill of \$721. Mr. McCoy would like to pay \$200 immediately, \$100 extra on his next bill and \$200 payments after that with full payment and zero balance by July 1st. He would like late fees forgiven during this time and his water to remain on.

Trustee Smith made the motion to accept the payment plan presented by Mr. McCoy. If the account balance is not at zero by July 1st, all late fees will be added back on and a termination notice will be issued. Trustee Marshall seconded the motion. All voted in favor.

Clerk Treasurer Lori Tyler

Ms. Tyler stated that there needs to be a definitive answer as to whether the Mill St Bridge Project will remain under Bridge 1 or if we will try for more funding under Bridge 2. Ms. Tyler has been in contact with Kevin Rooney, John Papponetti and Rick Papaj and there is a bit of urgency in making this decision. Mayor Henner stated he would contact those involved to clarify this status.

Ms. Tyler reminded all the department heads to get their “wish lists” together for the upcoming budget meetings. She will set aside time to sit down with each department head prior to the meetings. If “wish list” items are not included in budget talks, they will not likely be purchased in the upcoming year.

Adjournment

Trustee Smith made the motion to adjourn the meeting at 8:12pm. Trustee Stewart seconded the motion. All voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on February 13, 2018 at 7:00pm at the Village Hall.

Respectfully Submitted,

Brett E Norsworthy
Deputy Clerk-Treasurer