

Village of Wolcott  
Board of Trustees  
July 9, 2013  
7:00 PM

Members Present: Mayor Gary Baker, Trustees Colleen Penta, George Buckalew, Bob Skinner, Dan Smith.

Others Present: Lori Tyler, Eric Wies, Ron Lancy, Tom Mettler

Mayor Baker opened the meeting at 7:00 PM.

### **Pledge of Allegiance**

#### **Clark Patterson Lee**

Mr. Eric Wies presented the Board with an update on the Forced Main project. 90 Percent of the main line is complete.

Property easements were needed and have been obtained. They will be recorded with Wayne County.

Cleaning and grubbing needs to be completed by F. Rizzo Construction. The funding agency needs approval from the Board to make this change.

Trustee Penta made the motion to approve Change Order #1 allowing cleaning and grubbing in the amount of \$4,748.72 to be completed by F. Rizzo Construction. Trustee Smith seconded the motion. All voted in favor.

The televised portion of the I&I work is complete.

There are two residential issues. Resolutions are currently being worked on for these back up issues.

Smoke testing needs to be completed. A notice will need to be distributed to area residents. If the Department of Health gives the ok to do so, the smoke testing will begin on July 15, 2013.

Mr. Wies spoke with Mary Chappel from Municipal Solutions, the Community Development Block Grant (CDBG) funds will be issued soon. Project progress will likely slow down until funding comes through from the funding agency. Done this way, there will not be a need to increase the existing Bond Anticipation Note (BAN).

There were issues with the bids that were received from Bid #2 (pump station work). Any contract over \$500,000 that has multiple disciplines, the Department of Labor would like these divided into separate contracts. Mr. Wies recommends the rejection of all bids received. The bid would then go back out to bid at a later date dividing the disciplines. Trustee Buckalew made the motion to reject all bids received for the pump station work. Trustee Skinner seconded the motion. All voted in favor.

### **Police Department**

The activity report for June 2013 was submitted.

### **Water/Sewer Department**

Several abandonment requests were submitted by Joe Gallo. More information is needed by the Board. This item has been tabled until the next meeting.

## **IRS**

Clerk-Treasurer Lori Tyler advised the Board that she sent a letter to the IRS asking for relief of paying all penalties and interest on the quarterly 941 reports filed for December 2011 and December 2012. Ms. Tyler stated it is likely more interest and penalties will be incurred as this has been paid quarterly for two years when it has to be paid on a weekly basis and filed quarterly.

## **Forced Main Project Bills**

Trustee Skinner made the motion to pay payment #1 to F. Rizzo Construction in the amount of \$393,537.37 contingent on CDBG funding. Trustee Buckalew seconded the motion. All voted in favor.

Trustee Skinner made the motion to pay payment #2 to F. Rizzo Construction in the amount of \$207,670.61 contingent on CDBG funding. Trustee Smith seconded the motion. All voted in favor.

## **Minutes from June 25, 2013**

Trustee Smith made the motion to approve the minutes from June 25, 2013 with corrections made. Trustee Buckalew seconded the motion. All voted in favor. Trustee Penta abstained.

## **Abstract #003**

Trustee Penta made the motion to approve Abstract #003 in the amount of \$31,829.83 with vouchers numbered 1600-1633 and checks numbered 25299-25332. Total claims from the General Fund are \$25,039.63. Total claims from the Water Fund are \$3,086.37. Total claims from the Sewer Fund are \$3,703.83. Trustee Skinner seconded the motion. All voted in favor.

## **Farmers Market**

When the Farmers Market was approved to be held in Northup Park there was a stipulation stating any vendor preparing food shall obtain a Peddler Permit from the Village of Wolcott. It was decided by the Board if the Organization is not for profit they are exempt from such permit.

## **Phoebe Meijer**

This item has been tabled until the next meeting when Ms. Meijer is available.

**Mayor Baker** has nothing at this time.

**Trustee Penta** has nothing at this time.

## **Trustee Buckalew**

Mr. Buckalew is happy to see Officer Husted on bike patrol.

Mr. Buckalew inquired if Water Superintendent Andy Sharpe had contacted Newark Electric in regards to the control panel on the "seaweed hut". Mr. Buckalew would like to see a variable control on it.

**Trustee Skinner**

Mr. Skinner inquired about Burnett Concrete receiving the work from Bid #1 of the Forced Main project. After discussion with F. Rizzo Construction, the bid was awarded to Burnett Concrete.

There was discussion on changing the format of the Board Meetings. It was decided that the first meeting of the month will be a “business meeting”. The second meeting of the month will be reserved for Department Heads and financials.

**Trustee Smith**

The Town of Rose passed an ordinance to impose a fee on those residents who are failing to maintain their property. Mr. Smith would like the Village to look into doing the same.

Trustee Smith made the motion to adjourn at 9:16 PM. Trustee Skinner seconded the motion. All voted in favor.

Respectfully submitted,

Lori A. Tyler  
Clerk-Treasurer