

The regular monthly meeting of the Red Creek Village Board was held on **July 8, 2020** at the Village Hall, 6815 Church Street, Red Creek, NY.

**BOARD MEMBERS PRESENT:**

Mayor Letson  
Deputy Mayor Schiller - excused  
Trustee Huntington  
Trustee Letson  
Trustee Bettis

**OTHERS PRESENT:**

Susan Saylor - Clerk/Treasurer  
Bob Day - Code Enforcement Officer

**Participants via phone conferencing:**

Trustee Schiller was not present to handle the phone conferencing.

**CALL MEETING TO ORDER:**

Meeting was called to order at 6:30 pm. Mayor Letson led the meeting in the Pledge of Allegiance.

**MINUTES:**

A motion was made by Trustee Bettis, seconded by Trustee Letson to accept the board meeting minutes of June 10, 2020. Roll call vote as follows: Mayor Letson, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Huntington, aye.

After a discussion regarding the boards at the dam, a motion was made by Trustee Huntington, seconded by Trustee Bettis to accept the board meeting minutes of June 24, 2020. Roll call vote as follows: Mayor Letson, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Huntington, aye. Trustee Bettis will contact Westbury Lumber to get a price on boards for the dam.

**ABSTRACT:**

At this time the clerk presented the board with Abstract # 002. A motion was made by Trustee Bettis, seconded by Trustee Letson to accept the abstract as presented. Roll call vote as follows: Mayor Letson, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Huntington, aye.

**PUBLIC FORUM:**

No one present.

**SEWER GRANT:**

It will be about mid August for grant opportunity.

**MAYOR REPORT:**

**PART TIME OFFICE HELP:**

2 applications are presented to the board. These applications were narrowed down to be voted on by the board. A motion was made by Trustee Huntington, seconded by Trustee Bettis to approve the application of Allison Bailey. Roll call vote as follows: Mayor Letson, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Huntington, aye. The part time person will be working 15 hours a week.

**HAWLEY ROAD BRIDGE**

The village is all set with 15 engineering firms indicating interest in engineering the project. At this time, it is not clear if the program will be available this year.

**PUBLIC HEARINGS:**

The board needs to hold two public hearings next month. They are for adopting the budget, and for the CDBG Grant paperwork.

**VACANT or ABANDONED BUILDING LIST:**

The mayor has handed out a form for the board to look at regarding vacant and abandoned buildings in the village. This would include a registration for empty buildings.

**POOP/SCOOP LAW:**

There will be information going in the next water bills regarding scooping dog poop in the village.

**PARK CLEAN UP:**

The mayor has been doing constant clean up at Hunter Park. There was discussion regarding putting in a garbage can that will need to be emptied every other day. Trustee Bettis stated that he had a 55 gallon drum that the village can have to use as a garbage can, and there should be a cover at the DPW garage.

**DUMPSTER PERMIT:**

The mayor has also handed out a form with rules and regulations for dumpsters in the village. The board will discuss this at the June 22, 2020 meeting.

**ATTORNEY:**

The attorney has various items that are being worked on.

**CLERK REPORT:**

The clerk let the board know about an upcoming vacation scheduled for August 14, 2020 - August 28, 2020.

**BOARD MEMBER REPORTS:**

FIRE COMMISSIONER: Nothing to report

WATER COMMISSIONER: There was discussion regarding a possible water leak behind a property on Coolican Road. Trustee Bettis will contact DPW to see about the packets to check for chlorine and report back.

SEWER COMMISSIONER: Nothing to report

HIGHWAY/SIDEWALKS COMMISSIONER: Nothing to report.

TREES AND PARKS COMMISSIONER: Nothing to report.

SAFETY AND HEALTH COMMISSIONERS: Nothing to report.

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing to report .

STREET LIGHTS: Nothing to report

DAM: Nothing to report

**DPW:**

Mowing at Fletcher well

Mud flaps on dump truck - not done yet

Trustee Huntington asked about mower /equipment maintenance, and about weed eating the pump house on Hawley Road.

The pole for the flag on the walking bridge is broken - we are waiting for Lowes to get poles in.

The drain at Parmeters will be started soon.

## **CODE ENFORCEMENT:**

### **MAY/JUNE 2020 REPORT**

Violations - 4

Appearance Tickets - 0

Permits issued - 4

Violations re-inspections - 4

Fire Re-Inspections - 2

Certificates of Occupancy - 2

Fire Inspections - 2

Complaints - 2

- ❖ Following up on Permits, South Street, Main Street, Canada Street, Coolican Road, Stevenson Drive, Furnace Street, Keeley Street and State Street
- ❖ Working on Landlord Tenant Inspections
- ❖ Comstock's construction in progress
- ❖ Advised tenants of Comstock's who store Rv's, boats to get fire alarm system or will not allow to store until completed. Advised also to get Fire Extinguishers and other safety equipment needed in structure or will have to shut down. Suggested put dry pipe fire department connection put in for sprinkler system.
- ❖ 6815 Main Street - needs new staircase to basement, other problems, still condemned
- ❖ 13986 Water Street - restaurant to be opening soon according to owner.
- ❖ Issuing grass violations
- ❖ Taking on-line required code classes. 12 hours so far.

### **Safety Officer Report**

- ❖ Keep hydrated during the heat this week and rest of summer. Watch out for lightening storms, if you hear thunder, take shelter.

## **VILLAGE HISTORIAN:**

Nothing to report at this time.

## **PUBLIC HEALTH OFFICER:**

No Health Officer at this time

**LIBRARY:**

Nothing to report at this time.

**ROTARY:**

Nothing to report.

**HISTORICAL ASSOCIATION:**

Nothing to report.

**AMERICAN LEGION:**

Nothing to report.

**LIONS CLUB:**

Nothing to report.

**FIRE DEPARTMENT:**

Nothing to report.

**NEW BUSINESS:**

There was discussion regarding sewer hook ups. Sewer grant is complete per Jay Grasso and ready to send in when the grant is released.

**ADJOURNMENT:**

A motion was made by Trustee Huntington , seconded by Trustee Letson to adjourn the meeting. Roll call vote as follows: Mayor Letson, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Huntington, aye. The part time person will be working 15 hours a week

Meeting adjourned at 7:26 pm.