

The regular monthly meeting of the Red Creek Village Board was held on **October 9, 2019** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Letson
Deputy Mayor Schiller
Trustee Huntington
Trustee Letson
Trustee Bettis - Absent

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Bob Day - Code Enforcement Officer
Tina Hanford
Brooke O'Brien

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Letson led the meeting in the Pledge of Allegiance.

MINUTES:

A motion was made by Trustee Schiller, seconded by Trustee Letson to accept the board minutes of August 14, 2019. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Schiller, aye.

A motion was made by Trustee Schiller, seconded by Trustee Letson to accept the board minutes of August 28, 2019. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Schiller, aye.

PUBLIC FORUM:

Tina Hanford was present to discuss with the board the upcoming Census. She would like people to be more educated about the impact of the census on municipalities. The Census helps allocate Federal Funds. 20% of the people in our area did not respond to the 2010 Census. Currently about 24% of homes show as vacant. The address you respond from is the address where you are living on April 1, 2020. In March an invitation to respond will be sent out from the Census. The mayor discussed possibly sending out a notice in the water bills regarding participation. The 2020 Census is also looking for people to work.

Brooke O'Brien was here to find out who owns the wooden rail road bridge. There is very vulgar words painted on it and she was wondering who to contact. Mayor Letson stated that RG&E owns the bridge and she would need to contact them.

SEWER GRANT:

Canada Street-

The clerk presented the mayor with a De-obligation letter for the Canada Street project. The letter states that the village is "returning" \$125,087.94 in grant funds that the village was unable to use in the time frame for the grant.

OLD BUSINESS:

Water Rules and Regulations - Will be discussed on October 23, 2019.

Local Law regulating animals in Village - Will be discussed at November board meeting.

MAYOR REPORT:

Mayor Letson discussed with the board the updates needed for our SCADA System. There were two options one for \$1254.47 without the antenna, and \$1651.40 with the upgraded antenna. After a brief discussion, it was decided to go with the antenna due to the location of the wells. A motion was made by Trustee Huntington to upgrade the SCADA System at the wells with the upgraded antenna for the amount of \$1651.40, seconded by Trustee Schiller. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Schiller, aye.

There was discussion regarding a basket for the Back Hoe. The basket would be used to put up decorations, flags and tree trimming. Eagle Welding has given us a price of \$900, and Whitman Welding has given us a price of \$600. The basket must be OSHA certified. We will make a decision at the October 23, 2019 board meeting.

The mayor would like to have set hours for the Code Enforcement Officer as resident often ask when he will be in. The set hours will be: Wednesday afternoons, and Friday 9:30 -Noon.

There was discussion regarding the RG&E street light change over. The New York Power Authority may have funds for the village to purchase the poles and lights. The board will make a decision on October 23, 2019.

CLERK REPORT:

The clerk presented information regarding a system to notify residents in an emergency, water issue, work being done on their road, etc. The system will notify residents via text message, email or a phone call to their residence. The cost of the program is \$356.50 per year. A motion was made by Mayor Letson, seconded by Trustee Schiller to accept the proposal. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Schiller, aye. The clerk will be putting a questionnaire in the next water bill asking residents for cell phone or home numbers as well as an email address for receiving notices.

The clerk also discussed with the board the need to replace the valve at the ABC Daycare. The estimate for the repair parts is approximately \$1710. We are requiring them to replace their meter in the building. In order for the meter to be replaced, we need to repair the valve to allow the water to be shut off. A motion was made by Mayor Letson, seconded by Trustee Schiller to replace the valve. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Schiller, aye.

BOARD MEMBER REPORTS:

FIRE COMMISSIONER: Sterling will have a meeting on the 21st to assign the fire contracts. The fire department would like to present to the board a calendar of events for the coming year.

WATER COMMISSIONER: Working on valves and meters.

SEWER COMMISSIONER: Village is not happy with the contractor.

HIGHWAY/SIDEWALKS COMMISSIONER: Mayor Letson spoke with Charlie Phillion regarding grant money.

TREES AND PARKS COMMISSIONER: Nothing to report at this time.

SAFETY AND HEALTH COMMISSIONERS: Nothing to report.

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing to report .

STREET LIGHTS: Nothing to report.

DAM: Nothing to report.

DPW:

The DPW needs running boards for both new trucks. There was discussion about getting running boards and have the guys install them. There was discussion regarding the wiring for the plow and sander. We need a new quote from MDI with the wiring that came with the truck.

There was discussion about signage for the truck. Jody Dates says she will letter the trucks for \$40 per side (\$80 per truck). A motion was made by Trustee Huntington, seconded by Trustee Schiller to have Jody Dates letter the trucks. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Schiller, aye.

There was discussion regarding the John Deere. It is currently at Land Pro for a steering problem that was noticed after it was brought back for seals that were leaking. The mayor will call Land Pro tomorrow to see what the status of the John Deere is.

VILLAGE HISTORIAN:

Nothing to report at this time.

CODE ENFORCEMENT:

The Code Enforcement Officer presented the following report:

September/October 2019 Report

Violations - 8

Appearance Tickets - 0

Permits Issued - 4

Violations re-inspections - 8

Fire Re-inspections - 3

Certificates of Occupancy - 1

Fire Inspections - 14

- Following up on permits - South Street, Main Street, Canada Street, Coolican Rd
- Finishing up on Sewer Hookups with Mayor
- Working on Land lord tenant Inspections
- Issued one stop work order
- met with Emergency Director of Wayne County for upcoming Dam Drill November 5th
- Attended codes training on group homes

- Recommend add to the Land Use Law the following:
- Operating permit for all food trucks/trailers for fire inspection
- Mass gathering permit for over 500 persons
- Operating permit for selling fireworks in the village
- New Codes may be out January 1st, 2020

Safety Officer Report

- Its Fire Prevention Month, check your smoke and CO detectors, they should be all replaced with the TEN YEAR models. Check your chimney, furnace and other heating appliances. Do you have a fire extinguisher? If so, when was it inspected?
- Winter will be here shortly, check your vehicles, snow tires?, new wipers, snowbrush, winter survival supplies, gloves, ice scraper, windshield washer, tow strap, and flashlight.

The code enforcement officer presented the board with a proposal from Williamson Law Book for Code Enforcement Software. The price of the software is \$2895. A motion was made by Trustee Huntington, seconded by Mayor Letson to accept the proposal. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Schiller, aye.

PUBLIC HEALTH OFFICER:

No Health Officer at this time

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report.

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

LIONS CLUB:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report.

NEW BUSINESS:

The village needs new income surveys to be eligible for grants. Mayor Letson has spoken to Jay Grasso who has been recommended by numerous engineers and grant writers. Mayor Letson will have a proposal for the October 23, 2019 meeting.

EXECUTIVE SESSION:

A motion was made by Mayor Letson, seconded by Trustee Schiller to go to executive session to discuss possible pending litigation. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Schiller, aye. Board moved to executive session at 8:10 pm.

Trustee Schiller made the motion , seconded by Trustee Letson to move out of executive session. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Schiller, aye. Board moved out of executive session at 8:30 pm.

ADJOURNMENT:

A motion was made by Trustee Schiller, seconded by Trustee Letson to adjourn the meeting. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Schiller, aye.

Meeting adjourned at 8:32 pm.