

Village of Wolcott

6015 New Hartford Street
PO Box 85
Wolcott, NY 14590

Gary J. Baker
Mayor

Lori A. Tyler
Clerk-Treasurer

Organizational Meeting

Tuesday, April 8, 2014

Members Present: Mayor Gary Baker, Trustees Chris Henner, George Buckalew, Robert Skinner, Dan Smith.

Others Present: Lori Tyler, Ron Lancy, Larry Hogan

Mayor Baker opened the meeting at 6:30pm.

APPOINT

Trustee Buckalew made the motion to approve the following appointments:

- Village Clerk/Treasurer a four-year term - Lori A. Tyler
- Deputy Village Clerk/Treasurer a one-year term - Brett E. Norsworthy
- Acting Village Justice for a one-year term - George Lachnicht
- Justice Court Clerk for a one-year term - Deborah J. Sloan
- Village Attorney for a one-year term - Arthur Williams
- Building Code Enf. Officer for a one-year term - Otis Vezzose
- Dog Control Officer for a one-year term - Gary Mettler
- Zoning Enforcement Officer for a one-year term - Otis Vezzose

Trustee Skinner seconded the motion. All voted in favor.

COMMISS

Trustee Smith made the motion to approve the following appointments:

- Police Commissioner - Gary J. Baker
- Deputy Police Commissioner - George Buckalew
- Fire Commissioner - Christopher Henner
- Deputy Fire Commissioner - Robert Skinner
- Water Commissioner - Daniel Smith
- Deputy Water Commissioner - Gary J. Baker
- Sewer Commissioner - Robert Skinner
- Deputy Sewer Commissioner - Gary J. Baker
- Highway Commissioner - George Buckalew
- Deputy Highway Commissioner - Gary J. Baker
- Parks Commissioner - Robert Skinner
- Deputy Parks Commissioner - Daniel Smith
- Safety/Health Commissioner - George Buckalew
- Deputy Safety/Health Commissioner - Christopher Henner
- Senior Citizens Commissioner - Gary J. Baker
- Deputy Senior Citizens Commissioner - George Buckalew
- Planning/Zoning Commissioner - Daniel Smith
- Deputy Planning/Zoning Commissioner - Robert Skinner
- Sidewalk Commissioner - Daniel Smith

- Deputy Sidewalk Commissioner - Christopher Henner
- Youth Commissioner - Christopher Henner
- Deputy Youth Commissioner - George Buckalew

Trustee Buckalew seconded the motion. All voted in favor.

PAPER Trustee Buckalew made the motion to accept Lakeshore News and Finger Lakes Times as the official newspapers of the Village of Wolcott. Trustee Smith seconded the motion.

MILEAGE Trustee Skinner made the motion that any Elected Official, Appointed Official and Village Employee who uses his or her own vehicle for village related business shall be reimbursed at the current federal rate. Trustee Henner seconded the motion. All voted in favor.

MEETING SCHEDULE Trustee Smith made the motion to approve the following meeting schedule for the fiscal year 2014-2015:
The Village of Wolcott Board of Trustees shall meet the second and fourth Tuesday of each month at 7:00 PM, at the Village Hall, 6015 New Hartford Street, Wolcott, NY 14590 with the exception of the months of November and December, during which months meetings will be held only the second Tuesday of the month.

- The Annual Organizational Meeting shall be held the second Tuesday in April 2015.
- The regular meeting of the Village of Wolcott Planning Board shall be held the second Monday of each month at 7:00 PM, at the Village Hall, 6015 New Hartford Street, Wolcott, New York 14590.

Trustee Buckalew seconded the motion. All voted in favor.

PRE-PAY Trustee Buckalew made the motion allowing the Village Clerk/Treasurer to pay prior to board audit/meeting the following:

- Gasoline Bills
- Electrical Bills
- Healthcare Premiums
- Petty Cash Accounts
- Debt service and interest on debt
- Deposits for schools and conferences
- All Payroll related accounts

Trustee Skinner seconded the motion. All voted in favor.

PETTY CASH Trustee Skinner made the motion that the following petty cash accounts be authorized:

- Village Hall - Custodian, Lori A. Tyler - \$175.00
- Police Department - Custodian, Thomas W. Ryan - \$300.00
- Village Court - Custodian, Deborah J. Sloan - \$100.00

Trustee Henner seconded the motion. All voted in favor.

STATE AID Trustee Skinner made the motion that the Mayor, Village Clerk/Treasurer, Village Court Clerk, and the Chief of Police/OIC be authorized to apply for the following. Trustee Smith seconded the motion. All voted in favor.

- State Aid
- Operation and Maintenance for the village sewer treatment plant
- Operation and Maintenance for the village water treatment plant
- Consolidated Highway Aid (CHIPS)
- Operation of Village of Wolcott Court
- Any other grant monies that should become available at no cost to the Village of Wolcott.

RE-LEVY

Trustee Smith made the motion that the Village Clerk/Treasurer be authorized to re-levy the following:

- Unpaid water and sewer rent accounts
- Penalties on stated water and sewer accounts
- Penalties on Village taxes
- Any unpaid Property Maintenance Fees

Also, that the unpaid village taxes be re-levied to the Wayne County Treasurer’s office for payment.

Trustee Skinner seconded the motion. All voted in favor.

SCHOOL

Trustee Buckalew made the motion that training and schooling of Village Officials and Employees be approved and that,

WHEREAS, there is to be held during the coming fiscal year:

- A. The Annual Meeting, The Main Street Conference, Fall Training School, Public Works Conference and Legislative Meeting, which are training classes and meetings to aid local governments sponsored by the New York State Conference of Mayors and Other Municipal Officers.
- B. The following Wayne County Meetings;
 - Wayne County Village Officials Meetings
 - Wayne County Village Clerks Meetings.
- C. And any other training schools or meetings that would benefit the Village of Wolcott.

Also, it is determined by the Board of Trustees of the Village of Wolcott that attendance by municipal officials and employees at these meetings, conferences and training schools would be beneficial to the Village of Wolcott.

NYCOM Annual Meeting	Elected Officials & Village Clerk/Treasurer
NYCOM Main Street Meeting	Elected Officials & Village Clerk/Treasurer
NYCOM Fall Training School	Elected Officials & Village Clerk/Treasurer
NYCOM Public Works Conference	Elected Officials & Village Clerk/Treasurer, Commissioners and Public Works Employees
NYCOM Legislative Meeting	Elected Officials and Village Clerk/Treasurer
Wayne County Village Officials	Board of Trustees, Clerks, Department Heads and Appointed Officials
Wayne County Clerks Meeting	Village Clerk/Treasurer and Deputy

	Clerk
Other Training Classes/Seminars	Board of Trustees, Appointed Officials and all Employees
NYS Justice Clerks Training	Court Clerk/Village Clerk
NYS Justice School	Village Justice and Acting Village Justice

BE IT SO RESOLVED THAT, this resolution shall take effect immediately. Trustee Henner seconded the motion. All voted in favor.

PAYROLL

Trustee Smith made the motion that each member of the Village of Wolcott Board of Trustees will serve as the Payroll Auditor rotating quarterly for the 2014-2015 fiscal year. Trustee Buckalew seconded the motion. All voted in favor.

EMERGENCY MANAGEMENT COORDINATOR

Trustee Skinner made the motion to approve the appointment of Ray Wellington as the Emergency Management Coordinator for the Village of Wolcott and Corey Tyler as Deputy, without compensation, for a one-year term. Trustee Buckalew seconded the motion. All voted in favor.

BANK

Trustee Buckalew made the motion to approve, Lyons National Bank, Wolcott, New York and the Five Star Bank, Seneca Falls, New York as the designated depositories of this corporation, and

And also that, all drafts, checks and other instruments or orders for the payment of money drawn against an account or accounts of this corporation with said depositories shall be signed by any two of the following, except Justice Accounts.

Clerk/Treasurer	All accounts with the exception of Justice and Justice Bail Accounts
Deputy Clerk/Treasurer	All accounts with the exception of Justice and Justice Bail Accounts
Mayor Gary Baker	All accounts with the exception of Justice and Justice Bail Accounts
Village Justice	Justice and Justice Bail Accounts
Acting Village Justice	Justice and Justice Bail Accounts

ALSO THAT, said depositories are authorized to place to the credit of the account, or any of the accounts, of this corporation, funds, drafts, checks or other property by whoever delivered to said depositories the name of the corporation by facsimile, mechanical, manual or other signature (any such endorsement by whomever affixed shall be the endorsement of this corporation, or otherwise endorsed, provided that if any such item shall bear, or be accompanied by direction) by whomever made deposit to a specific account, then such deposit shall be to the credit of such account, and

ALSO THAT, said depositories are hereby directed to accept, and/or pay and/or apply any draft, check, instrument or order for the payment of money, or any proceeds thereof, drawn on such account or accounts when signed as required by this resolution without limit as to amount, without limit injury, and without limit regard to the disposition of any such item or

any proceeds thereof, and such item may be payable to the order of a person whose signature appears thereon or of any other officer or officers, agent or agents of this corporation, or such item or any proceeds thereof may be used or disposed of for the personal credit account of any such person or persons, officer or officers, agent or agents with the depository or otherwise, or in payments of the individual obligation of any such person or persons, officer or officers, agent or agents to the depositories or otherwise.

Trustee Smith seconded the motion. All voted in favor.

CORPORATION OFFICERS

Trustee Smith made the motion to approve the following persons to hold in this corporation the position indicated below:

Lori A. Tyler	Village Clerk/Treasurer
Brett E. Norsworthy	Deputy Clerk/Treasurer
George Buckalew	Deputy Mayor
Henry P. Krasucki	Village Justice
George Lachnicht	Acting Village Justice

Trustee Henner seconded the motion. All voted in favor.

Trustee Skinner made the motion to adjourn at 6:45pm. Trustee Smith seconded the motion. All voted in favor.

Respectfully Submitted,

Lori A. Tyler
Clerk-Treasurer