

The regular monthly meeting of the Red Creek Village Board was held on **April 12 2017** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Palermo
Trustee Barnes
Trustee Schiller
Trustee Letson
Trustee Bettis

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Bob Day - Code Enforcement Officer
June Smith - Health Officer
Chad Gardner - Fire Chief
Derek Stone
Josh Rushlo
Cathy Rushlo
Melody Ibbs
Lance Powell
Joe Hildebrandt
Dick Letson
Dave Burdick
Howard Drake

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

BUDGET HEARING:

At this time Mayor Palermo opened the budget hearing to hear any comments or concerns regarding the 2017-2018 Village Budget. With no comments, a motion was made by Trustee Letson, seconded by Trustee Schiller to approve the budget as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Bettis, aye.

MINUTES:

A motion was made by Trustee Bettis, seconded by Trustee Barnes to accept the minutes of March 8, 2017 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Bettis, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 011. A motion was made by Trustee Schiller seconded by Trustee Letson to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Bettis, aye.

The clerk also presented the board with resolution # 04 of 2017 to move monies to short accounts. A motion was made by Trustee Bettis, seconded by Trustee Schiller. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Bettis, aye.

PUBLIC FORUM:

No one was present for Public Forum

SEWER GRANT:

South Street

The clerk presented the board with a letter from attorney Christopher M. Palermo regarding a potential conflict of interest regarding Trustee Barnes participation in the lateral assistance grant. At this time Trustee Barnes left the room and was not part of the discussion. Trustee Barnes left at 6:43 pm. The board discussed the letter and the clerk presented the board with Resolution # 5 of 2017 which states that the Village of Red Creek accepts the letter from the attorney and that Trustee Barnes will have to recuse herself from any and all discussion regarding the South Street Sewer Project. A motion was made by Trustee Bettis, seconded by Trustee Schiller to accept the resolution as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Bettis, aye. After discussion, Trustee Barnes was called back to the meeting. Trustee Barnes returned at 6:48 pm.

Canada Street

The clerk spoke to the board regarding the procurement policy regarding the Grant Administration and Grant Engineering for Phase 4. Because there was only one submission for each, OCR requires documentation regarding the procurement procedures taken to assure all measures were taken to

obtain other quotes. The documents have been sent, and accepted by OCR and the village can now award the Engineering to MRB, and the Grant Administration to LaBella Associates.

OLD BUSINESS:

All old business is tabled.

MAYOR REPORT:

The mayor discussed that Palermo Law will no longer be able to represent the Village of Red Creek and at this time Nelson Law will be doing any needed legal work. There was discussion regarding other attorneys that may be available for the village to use.

The Mayor also had bids for lawn mowing for the Village of Red Creek. They are as follows:

Seth's Lawn Care	\$5000
Vanderlinde	\$5300
Robert Huntington	\$5250
Larry Goodrich	\$15.00 per hour
Dennis Ford	\$900 per month
Darrin Williams	\$4900
Joshua Pierce	\$5300
DeMeter Lawn Care	\$4250

The board will look at the estimates and make a decision on April 21, 2017.

There was a letter from Melody Ibbs regarding the local law that prohibits chickens. She provided information regarding potential housing for chickens as well as some guidelines for having chickens in the village. Mayor Palermo thanked her for all of her help and the documentation.

Wayne County Water and Sewer Authority provided a "Designation of Water Operator in Responsible Charge" form to be signed by the village so we can be covered by a valid water license while we set up training. Mayor Palermo signed the form and the clerk will return it to WCWSA.

Trustee Barnes has obtained an estimate from Weeks Construction to replace a door at the village garage and remove the ramp from the back of the old village hall and replace it with stairs. The amount of the estimate is for \$1685.81. This amount includes the door. A motion was made by Trustee Letson, seconded by Trustee Schiller to accept the proposal as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Bettis, aye.

CLERK REPORT:

The clerk had nothing to add at this time.

BOARD MEMBER REPORTS:

Mayor Palermo has requested that all reports from board members be given to the clerk by Tuesday noon the day before the board meeting so the information can be put into the board packets.

FIRE COMMISSIONER : Trustee Letson has presented the board with the slate of election results for the fire department. The results are as follows:

Chief	Chad Gardner
1st Chief	Joe Hildebrandt
2nd Chief	Karl Hoffner
3rd Chief	Dave Burdick
4th Chief	Jon Gardner
Chief Engineer	Glen Briggs
Assist Eng	Ken Gardner
Fire Police Capt	Matt Von Holtz
Fire Police Lt	Pat Poirier
Training Capt	Dick Letson
Training Lt	Josh Rushlo
Rescue Capt	Jon Gardner
Safety Officer	Karen Vargas
President	Brian Arquit
Vice Pres	Steve Creller
Secretary	Debra Letson
Treasurer	Stephanie Patchen
Assist Treasurer	Steve Creller
Council Member	Ken Gardner
Public Relations	Debra Letson
Floral Committee	Dick Letson
Wayne Co Chiefs	Dave Burdick

A motion was made by Trustee Barnes, seconded by Trustee Bettis to accept the results as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Bettis, aye.

Trustee Letson spoke about the training at Turning Stone. Trustee Letson also stated that she would have minutes for next month's meeting, and she is working on an article for the paper.

WATER COMMISSIONER: Working on water rules and regulations.

SEWER COMMISSIONER: Previously discussed during the grant process.

HIGHWAY/SIDEWALKS COMMISSIONER: Discussed the South Street Sewer Project.

TREES AND PARKS COMMISSIONER: Lance Powell is going to help out with the park and it was suggested to possibly have Hank Allen work on the wiring.

SAFETY AND HEALTH COMMISSIONERS: Dam training will be held in the fall.

AGING/YOUTH AND RECREATION COMMISSIONERS: Basketball will be held from April 24 - May 31st. So far there is only a girls coach. Paperwork for T-Ball and Coach pitch will go out on April 24th. Kristen and Cindy are going to inventory the equipment. Rotary will be putting the rotary signs on equipment. Farm Boy graphics provided a cost of \$5.95 a shirt.

STREET LIGHTS: Trustee Letson will be checking on street lights that are out.

DAM: Trustee Schiller has spoken with Kevin Rooney about a bridge update. He will have it for the May meeting.

DPW:

Due to resignation of DPW Superintendant, there was no list presented at this time.

VIILLAGE HISTORIAN:

Nothing to report at this time.

CODE ENFORCEMENT:

The following report was presented to the board by Code Enforcement Officer Bob Day:

Violations - 2

Appearance Tickets - 0

Permits issued -2
Violations re-inspections - 4
Fire Re-Inspections - 2
Certificates of Occupancy - 0
Fire Inspections - 2

- ❖ Attended NYS Code Enforcement required training in Liverpool
- ❖ Pump house buildings need attention on Hawley Road
- ❖ Following up on permits, Canada Street, Coolican Rd
- ❖ Need to get a Village Lawyer to take 2 on Main Street to court
- ❖ The Village should have a trailer (RV) law
- ❖ Took more photos of 6815 Main Street, top on wall bowing
- ❖ The village should complete Landlord/Tenant Law
- ❖ Still working on data base for all village properties with photo and evaluation
- ❖ Still doing fire inspections
- ❖ Working with resident on Wolcott Street on septic issue

The code enforcement officer stated that he needs to be notified of any house fire in the village.

PUBLIC HEALTH OFFICER:

Health Complaint(s) Status:

#005 - per CEO 10/9/15, owner to demolish/remediate by 12/2015 - **IP** - take owner to court (along with 6815 Main Street/Bloomers)

Other Health Issues:

Other Village Projects:

Dam Rip Rap Repair needs - IP, being handled by Dam Commissioners

Zoning Laws reported on listed fees, remedies and penalties - **IP** - document at 1/11/17 mtg

Employee Handbook completed 10/9/15 - **IP** - review at 4/12/17 mtg, approve by 6/1/17

Comprehensive Plan review by June, Sue & Greg 2015, notes for Board revision/approval; needs to be computerized for updating/editing - **IP** - Clerk to check with county re: digitalized? Reviewed, updated and approved by Board before 12/31/17.

Rate every village property w/Neighborhood Analysis grading using Access program - **IP** -CEO to have done by 9/1/17

Grant (s) Progress:

Paint project - in spring, painter to do trim on Becker's & Sova's, paint to Fat Frankie's, sidewalk repair in front of bldg - **IP**

Sidewalks - estimate from BMB (South - \$7250, Water - \$2750, Wolcott - \$3750, Church - \$8750, will look at grants, RCCSD partnership, ect in September - **IP**

SAFETY OFFICER REPORT:

- ❖ Will do required DAM training in fall
- ❖ Looked on FEMA site for flood designated area for Red Creek, found none

NEW BUSINESS:

The wall in the fire hall is leaking water into the fire hall. CEO will take a look at it. Estimates to be presented at 04/21/2017 meeting from a mason. Parking lot at fire hall is bad due to rain runoff from fire hall roof. There was discussion about purchasing a new brush truck. Trustee Letson will get copies to the board members to look at. The floor of the fire hall is heaving.

REVITALIZATION COMMITTEE:

Nothing to report.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Dinner to be held at RCCSD on May 16, 2017 during the school budget vote.

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

LIONS CLUB:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report.

ADJOURNMENT:

A motion was made by Mayor Palermo, seconded by Trustee Barnes to adjourn the meeting. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Schiller, aye; Trustee Letson, aye; Trustee Bettis, aye.

Meeting adjourned at 7:55 pm.