

Village of Wolcott
Board of Trustees
August 11, 2015
7:00 PM

Members Present: Mayor Chris Henner, Trustees: Bob Skinner, Bob Marshall, Dan Smith

Others Present: Brett Norsworthy, Norma Stewart, Donna Graham, David Byrnes and Steve Sanford

Mayor Henner opened the meeting at 7:00 PM.

Pledge of Allegiance

POLICE DEPARTMENT

See Attached Report

The Police Department will be on duty during the car show and bike run this Saturday. OIC Tom Ryan would like to barricade Park St and the Park St Parking lot during the car show. Barricades will be put up late Friday night or Early Saturday Morning.

FIRE DEPARTMENT

Chief Ray Wellington reported that the following truck maintenance has taken place recently:

- E32 - Brake replacement
- R-14 - Is having an issue with a bad ground in more than one place. These grounds are being cleaned. Mayor Henner has a solution to be sprayed on these areas to protect them from future corrosion.
- Q-4 - a coolant leak was found during a recent parade. It was determined to be the heater core. The heater core has been removed and will be sent for repairs. As soon as the core can be bypassed the quint will be back in service.

Annual Pump testing will be in October. This testing will be done right at the Fire Hall.

Annual hydraulic tool testing will take place at the end of September.

We recently inducted 3 new members who will soon be going for training. Unfortunately 2 members have recently moved out of the district.

Chief Wellington recently attended a pre-planning workshop with North Rose-Wolcott School District officials and a firm hired by the school. All worked together to tighten up disaster preparedness plans for the different schools.

The annual Old Forge Fire School will be held 9/17 - 9/20. Currently 8 fire fighters are planning to attend. The Fire Department pays for the school. Chief Wellington asked that the Village pay for lodging and mileage for those attending. Chief Wellington states the cost for this will not exceed \$4,500.00. Chief Wellington would also like to expedite the reimbursement checks to the fire fighters. Clerk-Treasurer stated that she would prepay lodging for those attending if she is given names of attendees and contact info on where they will be staying. Mileage reimbursement checks will be approved with the abstract at the October 13th Village Board meeting for any receipts turned in prior to noon on the 12th.

Trustee Smith made the motion to pay for lodging and mileage reimbursement for the Old Forge fire fighter school in an amount not to exceed \$4,500.00. Trustee Skinner seconded the motion. All voted in favor.

HIGHWAY DEPARTMENT

See attached report.

Nate Garrett will be out of work for a while due to a non-work related injury. Ron Lancy has been helping out with yard work.

We recently helped the water department remove a service from the house being demolished on Lake Ave. Due to a hose being laid across the street and being driven over, a line break occurred. Mayor Henner directed Nick Rizzo and Jake Keymel to create a list of materials and labors used for repairing this leak and to bill the demolition company.

Mr Rizzo will look into the electrical problem in Northup Park but suspects we will need to hire an electrician to fix the issue.

Trustee Smith made the motion to rent a street sweeper with catch basin cleaner attachment for one week from J&J Equipment for the cost of \$2,650.00. Trustee Skinner seconded the motion. All voted in favor.

SEWER DEPARTMENT

See attached report.

Mr. Mettler would like to hire Chamberlain as budgeted to come in and clean out the wet wells at all the pump stations and the splitter box. This matter was tabled for further discussion.

Mayor Henner stated that no notice should be given prior to inspection of grease traps and that such inspections should be taking place.

Trustee Skinner made the motion to allow Eric Wies of Clark Patterson Lee to put out a "request for proposal" for work needed at the main pump station. Such as cracked floors, cracked ceilings and painting.

Mr. Mettler was directed to obtain 3 quotes for replacing the overhead doors on the drying bed building. Said quotes should include a door at least one panel taller than the existing doors.

WATER DEPARTMENT

See attached report.

Mr. Keymel was directed to obtain a quote for repairing the broken influent meter at the Weager Springs plant.

Mr. Keymel was directed to contact Koester to determine if the chlorine gas meter at the Lake Plant can be repaired.

There was discussion on the HACH service contract quotes for 6 months and for 1 year of service. Discussion was tabled until the next meeting.

Mr. Keymel would like to purchase two 10" meters and related supplies to fix the leaking valves along Mill St. He would also like to hire a company to come in and crimp the service line in order to make these repairs. Mayor Henner would like to hire Stephan Consulting to come in and verify the direction of flow at these valves and whether or not crimping the service line for \$5,500.00 is necessary.

SECURITY CAMERAS

Trustee Smith made the motion to purchase a security camera package for the Mill St. pump station from CCTV Security Pros in an amount not to exceed \$2,000.00. Trustee Skinner seconded the motion. All voted in favor.

PROJECT BILLS

Trustee Smith made the motion to approve payment to Exterior Decorators in the amount of \$7,793.00. Trustee Skinner seconded the motion. All voted in favor.

RETURNED CHECK FEES

Trustee Skinner made the motion to increase the fee for returned checks to \$50.00. Trustee Smith seconded the motion. All voted in favor.

ABSTRACT #003

Trustee Marshall made the motion to approve Abstract #003 in the amount of \$52,560.68 with vouchers numbered 82-128 and checks numbered 26757-26803. Total claims from the General Fund are \$27,437.13. Total claims from the Water Fund are \$8,653.59. Total claims from the Sewer Fund are \$16,469.96. Trustee Smith seconded the motion. All voted in favor.

BBOARD OF TRUSTEES MEETING MINUTES, JULY 14, 2015

Trustee Smith made the motion to accept the minutes from the Board of Trustees Meeting held on July 13, 2015. Trustee Skinner seconded the motion. All voted in favor

FENCE REPAIR AT WOLCOTT FALLS PARK

The Board of Trustees was presented a quote for repair to the fence at the park. This matter was tabled for later discussion after 2 more quotes can be obtained.

POLICE OFFICER STANDARD WORK DAY RESOLUTION

Trustee Smith made the motion to adopt the Standard Workday Resolution for Police Officers in the Village of Wolcott. Police Officer standard work day will be 8 Hours. Trustee Skinner seconded the motion. All voted in favor.

FACILITIES USE REQUEST - NORTHUP PARK

Trustee Smith made the motion to approve the Northup Park use request made by Tina Topping for a 9/11 remembrance celebration to be held on September 11, 2015. Trustee Marshall seconded the motion. All voted in favor.

MAYOR HENNER

Sealed bids for the rototiller were opened. Trustee Smith made the motion to approve the high bid of \$900 made by Matt Lochner for the purchase of the rototiller. Trustee Marshall seconded the motion. All voted in favor.

Mayor Henner announced that there will be a special meeting held on September 8, 2015 at 6:00pm at the Village Hall to discuss some CDBG grant opportunities.

Mayor Henner asked Mr. Norsworthy about progress on the NYAlert program. At last contact on August 3rd, our accounts were being finalized and we should be scheduling training soon.

Mayor Henner met with the owners of Fastrac to see the sign pole that is being given to the Village. Discussion will be held on the best utilization of this sign post.

Mayor Henner has arranged for an individual to remove the overgrown trees around the platform at Wolcott Falls Park.

Mayor Henner questioned Mr. Rizzo on recent use of the payloader making multiple trips hauling stone instead of utilizing a dump truck. Mr. Rizzo explained his reasoning for this but did state he will be conscious of this activity going forward.

TRUSTEE SMITH

Nothing at this time

TRUSTEE SKINNER

Nothing at this time

TRUSTEE MARSHALL

Nothing at this time

TIME FOR PUBLIC - STEVE SANFORD

Mr. Sanford stated that if any business in the Village was in need of disposing of used cooking oil, he would be interested in obtaining it for his bait farm.

Mr. Sanford has been using water from a couple different residents for watering areas to collect worms. He makes arrangements to subsidize their water bill. He asked again for permission to utilize a fire hydrant to make the process faster and easier. Mayor Henner stated that he will not approve the use of a hydrant for various reasons.

TIME FOR PUBLIC - NORMA STEWART

Mrs. Stewart stated that she had not had any luck getting the scouts to help scrape and paint the observation platform at Wolcott Falls Park. Mayor Henner stated that he may have another option to have an individual perform this work.

Mrs. Stewart reported that she had put up the new sign in the park and that she removed the box below the sign because it was becoming a place where wasps were building nests.

Mrs. Stewart asked about the grant program that the county had for replacing sidewalks. That grant program expired 2 years ago. However the Village instituted its own program where homeowners can receive in kind service from the Village as well as be partially reimbursed for the cost of new sidewalk installation.

TIME FOR PUBLIC - DONNA GRAHAM

Ms. Graham advised the Board that she had recently a Town of Butler board meeting to express her concerns over the Marshall Pet Products building on Limekiln Rd. Three officials from Marshall Farms were also there and assured her that measures will be taken to address her groups concerns. Ms. Graham will keep the Village informed of the progress.

Executive Session

Trustee Smith made the motion at 10:01pm to move the meeting into executive session to discuss contractual matters. Mr. Norsworthy was asked to remain. Trustee Marshall seconded the motion. All voted in favor.

Trustee Smith made the motion at 10:23pm to move the meeting back into open session.

Trustee Skinner seconded the motion. All voted in favor.

FORMER GALAXY SHOP

Trustee Smith made the motion for the Village of Wolcott to purchase the former Galaxy Shop property located at 12059 E Main St in the Village from Wayne County for the cost of \$1.00.

Trustee Skinner seconded the motion. All voted in favor

NEXT MEETING

The next Village Board of Trustees meeting is scheduled for September 8, 2015 at 7:00pm at the Village Hall. This meeting will be preceded by a special meeting at 6:00pm.

ADJOURNMENT

Trustee Marshall made the motion to adjourn the meeting at 10:37pm. Trustee Skinner seconded the motion. All voted in favor.

Respectfully submitted,

Brett E. Norsworthy
Deputy Clerk-Treasurer