

The regular monthly meeting of the Red Creek Village Board was held on **January 11, 2017** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Palermo
Trustee Barnes
Trustee Schiller
Trustee Letson

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Steve Lapp - Highway/Water Superintendent
June Smith - Health Officer
Bob Day - Code Enforcement Officer
Melody Ibbs

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

MINUTES:

A motion was made by Trustee Letson, seconded by Trustee Schiller to accept the minutes of December 7, 2016 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 008. A motion was made by Trustee Schiller seconded by Trustee Letson to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye.

The clerk also presented the board with resolution # 01 of 2017 to move monies to short accounts. A motion was made by Trustee Barnes, seconded by Trustee Schiller. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye.

PUBLIC FORUM:

Melody Ibbs was present to speak about a letter she received from the Health Officer. The problem with the chickens has been resolved, but she is not happy with how the situation was handled. She is not happy with the local law regulating the harboring of certain animals and would like to see the local law amended.

SEWER GRANT:

The clerk presented the board documents with the paperwork for Draw #3. Paperwork was signed and is ready to email back.

OLD BUSINESS:

Private septic law is being worked on. It needs to be completed before Phase 3 is complete.

MAYOR REPORT:

The following correspondence was submitted:

- ❖ BUE Bidurenergy Bid Request
- ❖ Wayne County Planning Board meeting schedule
- ❖ NYMIR Hand out
- ❖ NYS Department of Health - Annual Business Meeting Notice
- ❖ Girl Scouts of NYPENN
- ❖ Canon Copier Proposal

BUE Bidurenergy and the Canon copier proposal will be used at budget time.

CLERK REPORT:

The clerk has asked the board to help set up dates for budget workshops. The board has set up the following dates:

- ❖ January 27, 2017 9:00 am
- ❖ February 10, 2017 9:00 am
- ❖ February 27, 2017 6:00 pm
- ❖ March 10, 2017 9:00 am

The clerk has also presented the board with a quick glance board member appointments as listed below:

The following appointments were made:

Deputy Mayor	Mike Bettis
Village Clerk/Treasurer	Susan Saylor
Village Attorney	Christopher Palermo Law Nelson Law Firm
Code Enforcement Officer	Bob Day
Public Health Officer	June Smith
Village Historian	Deb Benson
Wayuga Recreation Director	Cindy Wood
Fire Commissioner	Debra Letson
Deputy Fire Commissioner	Erika Barnes
Water Commissioner	Erika Barnes
Deputy Water Commissioner	Charles Palermo
Sewer Commissioner	Charles Palermo
Deputy Sewer Commissioner	Erika Barnes
Highway/Sidewalks Commissioner	Greg Schiller
Deputy Highway/Sidewalks Commissioner	Debra Letson
Trees/Parks Commissioner	Mike Bettis
Deputy Trees/Parks Commissioner	Greg Schiller
Safety/Health Commissioner	Bob Day
Deputy Safety/Health Commissioner	June Smith
Aging/Youth & Rec Commissioner	Erika Barnes
Deputy Aging/Youth & Rec Commissioner	Greg Schiller
Street Lights Commissioner	Mike Bettis
Deputy Street Lights Commissioner	Debra Letson

BOARD MEMBER REPORTS:

Mayor Palermo has requested that all reports from board members be given to the clerk by Tuesday noon the day before the board meeting so the information can be put into the board packets.

FIRE COMMISSIONER : Trustee Letson spoke about working with the fire department on a budget outline. Working on how to present the budget and the fire department is working on a computer program.

WATER COMMISSIONER: Nothing to report.

SEWER COMMISSIONER: Nothing to report.

HIGHWAY/SIDEWALKS COMMISSIONER: There was discussion about the Bob Cat being too big for the sidewalk at the bridge area. The bob cat cannot go across the walkway and the shoes are catching on the sidewalk. Steve will find areas where it is smaller when plowing. Trustees Schiller and Letson will speak with Steve about areas that need to be addressed. There was discussion about the South Street Sewer Project.

TREES AND PARKS COMMISSIONER: Nothing to report.

SAFETY AND HEALTH COMMISSIONERS: Nothing to report.

AGING/YOUTH AND RECREATION COMMISSIONERS: Trustee Barnes will be meeting with June Smith regarding the Rotary donation.

STREET LIGHTS: Trustee Letson will walk around the village and note the street lights that are out.

DAM: Trustee Schiller presented the board with a hand out regarding the dam and was wondering about what our DPW can do with some of the repairs. June Smith said Kevin Rooney from Wayne County . Trustee Schiller will also speak with Steve from the DPW to find out what can be done here. Trustee Schiller will have a meeting with Kevin Rooney, and then set up a public meeting for an update.

DPW:

The following list was presented:

DPW

Board Meeting

January 11, 2017

PROJECTS COMPLETED:

Took wing apart and installed grease fitting
Took sander off, greased, washed, washed truck, windows
Got estimates on tires for Bob Cat and 4" meter for Cuyler Farm
Water samples, water reports
Picked up Christmas Trees
Fixed sink at old village hall

Fixed light on top of village truck
Cutting edges on new V-plow
New shoe on wing
Plowed sanded move snow.
Plowed walks.
Took village truck to auburn for repairs. Went picked up next day.

NEXT WEEK:

Water service at Comstock building
Clean out Sterling Station Building
Clean catch basins

PROJECTS TO BE COMPLETED (weather permitting):

Buildings:

Seal concrete floor in Cuyler well
Paint Cuyler well inside and out, replace ceiling in back part of Cuyler pump
Pressure wash roof on village hall, remove moss
Work on inventory list

Dam:

Get prices on rip rap for dam
Get estimates on metal plate for dam
Repair walk by falls dam, fill in hole and cracks

Grounds:

Pull beaver dam out again in good weather

Roads, sidewalks, catch basins:

Work on mapping

Water, hydrants:

Repair concrete on valve pit (water tower)
Work on inventory list - water parts

ONGOING PROJECTS:

Check chlorine	Daily	
Read master meters	Daily	
Cleaned shop	Weekly	
Water samples	Monthly	01/05/2017
Water Reports	Monthly	01/05/2017
Read residential meters	Quarterly	10/06/62016
Replace chlorine pump lines	Quarterly	02/09/2016

There was discussion regarding the meter at the Cuyler Well. Ontario Wet Tap will have to do the install and the cost with the meter will be about \$2850.00. The board gave the ok to purchase the meter. There was also discussion regarding the fenders for the back hoe and tires for the Bob Cat. A motion was made by Trustee Barnes, seconded by Mayor Palermo to purchase the Bob Cat tires with rims for \$1900. Roll call vote as follows: Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye

VILLAGE HISTORIAN:

Nothing to report at this time.

CODE ENFORCEMENT:

The following report was presented to the board by Code Enforcement Officer Bob Day:

- Violations - 2
- Appearance Tickets - 0
- Permits issued - 2
- Violations re-inspections - 4
- Fire Re-Inspections - 2
- Certificates of Occupancy - 0
- Fire Inspections - 1

- ❖ Following up on Permits, Canada St, Coolican Rd, Keeley St
- ❖ Heard nothing from Village Lawyer to take 2 on Main St owners to court
- ❖ The village should have a "trailer (R/V)" law

- ❖ Took photos of 6815 Main Street, more cracks, wall moving in
- ❖ Continued violations with June Smith on some Health issues
- ❖ Putting barricades around 6815 Main St with signs

The code enforcement officer would like to purchase a ladder for the village hall. Code officer will get prices. Code officer will be attending a LEPC meeting next week. There will be training on the dam in late spring during the day.

PUBLIC HEALTH OFFICER:

HEALTH OFFICER'S REPORT TO VILLAGE BOARD Date: 1-11-17

CMP=complete

IP=in process

UR=unresolved

Health Complaint(s) Status:

#005 – per CEO 10/9/15, new owner plans to demolish & remediate before 12/2015 - **UR**

#012 - complaint re: loose chickens and other animals in yard/neighborhood - **IP**

#013 - complaint of person living in trailer behind old Coastal Clock bldg. - **IP**

#014 - complaint of person living in RV behind rental house - **CMP**; no evidence at this time

Other Health Issues:

Septic issue next to Robinson's garage - **CMP**; house has been hooked into sewer system

Other Village Projects:

Dam Rip Rap Repair needs review, report with Greg - **IP**

Zoning Laws review and report on listed fees, remedies and penalties; "**Zoning Enforcement Officer = Code Enforcement Officer (note in Board Minutes?)**" - **IP**

Employee Handbook draft complete 10/9/15; **what needs to complete - IP**
Safety: NYMIR req'd garage mezzanine max load sign 2015; **sign posted? – IP**
Comprehensive Plan review by June, Sue& Greg 2015, notes for Board
revision/approval; needs to be computerized for updating/editing; **best way to
accomplish?–IP**
Rate every Village property w/Neighborhood Analysis grading using Access
program -IP
RC Fire Dept: annual inspection completed 12/2/16-**CMP**

Grant(s) Progress:

Paint project –see report, in spring - pay painter to do trim on Becker's & Sova's,
paint to Fat Frankie's, sidewalk repair in front of bldgs - **IP**
Sidewalks- estimate from BMB (South=\$7250, Water=\$2750, Wolcott=\$3750,
Church=\$8750;
will look at grants, RCCSD partnership, etc in September - **IP**

There was discussion regarding the time line for village projects:

Code Enforcement Officer as Zoning Enforcement Officer - board will look at this.

Employee handbook - The board will address no later than the budget (June 1, 2017). Employee
reviews will be done April 21, 2017.

Comprehensive Plan - to be updated December 2017

SAFETY OFFICER REPORT:

Nothing to report at this time.

NEW BUSINESS:

Nothing to report.

REVITALIZATION COMMITTEE:

Nothing to report.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

LIONS CLUB:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report.

NEW BUSINESS:

Trustee Letson handed out the following information for the board to look at regarding RV/Trailers in the village.

MOBILE HOMES AND HOUSE TRAILERS

- ❖ No mobile home, house trailer, camp or travel trailer shall hereafter be used, located or moved, except as expressly permitted by and in conformity with the regulations herein specified.
- ❖ A presently located trailer may be replaced by a newer trailer (age to be determined by board and included here) by the present owner. Such transition must take place within a period of 30 days.

DEFINITIONS:

Mobile Home

A portable structure for which the State of New York Department of Motor Vehicles will issue a license to move on any public way, having a usable floor area of not more than 1100 square feet nor less than 400 square feet, with or without its own motive power, equipped for or used for living purposes, provided with complete sanitary facilities, and mounted on wheels or designed to be mounted and transported, or transported on a flatbed trailer.

Mobile Home Park or House Trailer Camp

Any lot on which two or more homes or house trailers are located, regardless of whether or not a charge is made for such accommodations.

Trailer, Camp or Travel

A vehicle or portable structure less than 400 square feet in floor area, equipped but not regularly used for sleeping and which may not have sanitary facilities.

INDIVIDUAL MOBILE HOMES OR HOUSE TRAILERS

No mobile home or house trailer shall be occupied in the Village of Red Creek outside an approved mobile home park or house trailer park for more than 48 hours, except upon a special permit issued by the Village Board. Such permit shall be issued for a period not to exceed 30 days and shall not be renewable within the same calendar year.

As an exception to the above section, a permit may be issued for parking and occupying a mobile home or house trailer on land owned by the occupant during the construction or re-model of a house thereon for a period not exceeding 180 days. However, if material progress with said construction or remodel is delayed within 45 days of issuance of a permit, or if construction or remodel work ceases for a consecutive of 45 days, such permit shall become void.

No mobile home nor camp or travel trailer without complete sanitary facilities, as defined here, shall be occupied within the Village of Red Creek.

ADJOURNMENT:

A motion was made by Mayor Palermo, seconded by Trustee Letson to adjourn the meeting. Mayor Palermo, aye; Trustee Barnes, aye; Trustee Schiller, aye, Trustee Letson, aye.

Meeting adjourned at 8:26 pm.