

The regular monthly meeting of the Red Creek Village Board was held on **July 12, 2017** at the Village Hall, 6815 Church Street, Red Creek, NY.

**BOARD MEMBERS PRESENT:**

Mayor Palermo  
Trustee Schiller  
Trustee Letson  
Trustee Barnes

**OTHERS PRESENT:**

Susan Saylor - Clerk/Treasurer  
Derek Stone - DPW Supt.  
Shawn Keyes - DPW  
Bob Day - Code Enforcement Officer  
Pam Powell

**CALL MEETING TO ORDER:**

Meeting was called to order at 6:30 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

**MINUTES:**

A motion was made by Trustee Schiller, seconded by Trustee Letson to accept the minutes of June 14, 2017 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Barnes, aye.

**ABSTRACT:**

At this time the clerk presented the board with Abstract # 002. A motion was made by Trustee Letson seconded by Trustee Schiller to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Barnes, aye.

**PUBLIC FORUM:**

There was discussion regarding putting the flags on the light poles this year. It was decided to wait until next year to put them up. A schedule of putting up any type of decorations was discussed and the following schedule was formed: May 1 - Flags go on flag poles, flags come down after Labor Day. November 1, Christmas decorations go up, and come down January 1 weather permitting.

There was discussion regarding the yarn bombing idea presented at last month's board meeting. There were questions about location, having a facility use permit filled out and where the yarn items would be stored from year to year.

## **SEWER GRANT:**

### **South Street-**

Trustee Barnes excused herself at 6:50 pm.

The clerk updated the board regarding Phase 3 of the Sewer system. The punch list has been completed and the letters will be going out to homeowners instructing them about the process to hook up. The clerk presented the board with the SEQR/NEPA resolution for additional work to be done on South Street. On a motion by Trustee Letson, seconded by Trustee Schiller Resolution # 9 of 2017 regarding SEQR for Phase 3 was passed as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Letson, aye; Trustee Schiller, aye. On a motion by Trustee Letson, seconded by Trustee Schiller Resolution # 10 of 2017 regarding NEPA for Phase 3 was passed as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Letson, aye; Trustee Schiller, aye. The clerk presented the board with the Section 3 report for Phase 3. The report was signed by the mayor and returned to the clerk to send to OCR. The clerk then presented the board with the semiannual report for Phase 3. The report was signed by the mayor and returned to the clerk to send to OCR. The clerk presented the board with Draw # 9 paperwork in the amount of \$11176.49 to be paid to MRB Group for engineering work. The draw paperwork was signed by Trustee Schiller and will be signed by Trustee Bettis. After Phase 3 discussion was complete, Trustee Barnes returned to the meeting. Trustee Barnes returned at 6:57 pm.

### **Canada Street-**

The clerk presented the board with resolution # 11 of 2017 regarding the NEPA for Phase 4. A motion was made by Trustee Letson, seconded by Trustee Schiller. Roll call vote as follows: Mayor Palermo, aye; Trustee Letson, aye; Trustee Schiller, aye

The clerk presented the board with the Section 3 report for Phase 4. The report was signed by the mayor and returned to the clerk to send to OCR.

## **OLD BUSINESS:**

There was discussion regarding the sewer law. The clerk has copied the sample law from the attorney and asked the board to take a look at it . It will be discussed at our next board meeting. The clerk was asked to email the attorney regarding a fee section that would address user fees to be added to the law.

**MAYOR REPORT:**

The mayor would like to change commissioner ships for Highway/Sidewalks and Trees/Parks. He would like to move Trustee Bettis from Trees/Parks to Highway/Sidewalks to allow Trustee Bettis to continue with a drainage project he has started. He would like to move Trustee Letson from Highway/Sidewalks to Trees/Parks.

**CLERK REPORT:**

The clerk has nothing to present at this time.

**BOARD MEMBER REPORTS:**

Mayor Palermo has requested that all reports from board members be given to the clerk by Tuesday noon the day before the board meeting so the information can be put into the board packets. Nothing was submitted to the clerk so there was no discussion with the commissioners.

FIRE COMMISSIONER : Nothing at this time.

WATER COMMISSIONER: Nothing at this time.

SEWER COMMISSIONER: Nothing at this time.

HIGHWAY/SIDEWALKS COMMISSIONER: Nothing at this time.

TREES AND PARKS COMMISSIONER: Nothing at this time.

SAFETY AND HEALTH COMMISSIONERS: Nothing at this time.

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing at this time.

STREET LIGHTS: Nothing at this time.

DAM: Nothing at this time.

**DPW:**

The board discussed the sale of the Bob Cat on the Auctions International website. The Bob Cat should not have gone on the website until a replacement vehicle is discussed. Nothing should be done without board approval. When the auction is done, the Bob Cat will not be put back on until the board ok's it. When deciding on a replacement vehicle we will need to do a needs assessment for equipment. Some of the items needed would be: mowing, York raking, snow removal, brush pick up, brush hog, sweeping streets and a bucket.

The board will be discussing overtime/time off with DPW Supt on Friday at 9:30 am.

The clerk presented the board with a water service application for Zendak. There was discussion regarding the proper flow to process water applications. DPW was asked to contact Wayne County Water and Sewer Authority to see how they process applications.

**VILLAGE HISTORIAN:**

Nothing to report at this time.

**CODE ENFORCEMENT:**

The following report was presented to the board by Code Enforcement Officer Bob Day:

Violations -4  
Appearance Tickets - 0  
Permits issued -2  
Violations re-inspections -5  
Fire Re-Inspections - 0  
Certificates of Occupancy - 2  
Fire Inspections - 0

- ❖ following up on permits, Canada Street, Coolican, Furnace St, Wolcott St, South St
- ❖ Stopped 3 times to get mattresses off street on Water Street
- ❖ Still doing fire inspections
- ❖ Working with residents on Canada, Wolcott & Church Streets on septic issues
- ❖ Sending out grass violations
- ❖ Bee infestation on Main St completed
- ❖ Wall problem at Fire Station, met with engineer & Trustee Letson, he sent letter for drawings to fix wall

- ❖ Septic problem on Church St, contacted owner, will check into this Friday
- ❖ Let DPW borrow underwater camera
- ❖ Checked out 6815 Main St, more of the wall is pushing out

**PUBLIC HEALTH OFFICER:**

**Health Complaint(s) Status:**

No report submitted.

**SAFETY OFFICER REPORT:**

- ❖ Working on getting DPW employees OSHA (PESH) training
- ❖ I need a road safety vest. I have hard hat and safety glasses

**NEW BUSINESS:**

Nothing to report.

**REVITALIZATION COMMITTEE:**

Nothing to report.

**CHAMBER OF COMMERCE:**

Nothing to report.

**LIBRARY:**

Nothing to report at this time.

**ROTARY:**

Nothing to report.

**HISTORICAL ASSOCIATION:**

Nothing to report

**AMERICAN LEGION:**

Nothing to report.

**LIONS CLUB:**

Nothing to report.

**FIRE DEPARTMENT:**

Nothing to report.

**NEW BUSINESS:**

Trustee Barnes discussed the property next door to hers on Canada Street. There was discussion regarding the piles of dirt. The DPW crew were asked to push the piles down and save the crushed stone for water leaks.

Trustee Letson asked about the fire contract for Sterling. Mayor Palermo stated he was working on it.

Trustee Letson asked about purchasing rip rap or getting estimates for the dam. Trustee Schiller stated that he had already gotten estimates for rip rap for the dam.

**ADJOURNMENT:**

A motion was made by Mayor Palermo, seconded by Trustee Schiller to adjourn the meeting. Roll call vote as follows: Mayor Palermo, aye; Trustee Schiller, aye; Trustee Letson, aye; Trustee Barnes, aye.

Meeting adjourned at 7:56 pm.