

The regular monthly meeting of the Red Creek Village Board was held on **June 8, 2016** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Palermo
Trustee Schiller
Trustee Huntington
Trustee Barnes

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Steve Lapp - Highway/Water Superintendent
Bob Day - Code Enforcement Officer
June Smith - Health Officer
Chad Gardner
Dick Letson
Josh Rushlo
Cathy Rushlo
Jon Gardner
Dennis Ford

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

MINUTES:

A motion was made by Trustee Huntington, seconded by Trustee Schiller to accept the minutes of May 11, 2016 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Barnes, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 001. A motion was made by Trustee Barnes, seconded by Trustee Schiller to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

PUBLIC FORUM:

Nothing to report.

SEWER GRANT:

The clerk will be putting a notice in the paper regarding a public hearing for Phase 4 of the sewer grant. The public hearing will be held on July 13, 2016 at 6:30 pm.

OLD BUSINESS:

Private Septic Law was discussed. The board will need to decide how to break up the list of names for dye testing. It was also decided to gather a list of dye testers and a list of names of people that can do repairs. It was decided that dye test results need to be submitted in writing no later than August 1. The clerk will publish a notice in the paper to adopt the local law. The clerk informed the board that the attorney needs to get the copy of the local law to her in advance to have it available incase residents would like to look at it. The public hearing will be July 13, 2016 at 6:30 pm.

MAYOR REPORT:

The following correspondence was submitted:

- ❖ Notice from Insurance regarding Fire Department UTV
- ❖ Proposal for Phase 4 Engineering: A motion was made by Trustee Huntington, seconded by Trustee Barnes to accept the proposal in the amount of \$8500.00. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

CLERK REPORT:

The clerk reminded everyone of the village board of an upcoming vacation. The clerk also presented the board with a quote for the new air conditioning unit for the village office. There was a quote from Nodine's for \$3750.00 A motion was made by Trustee Barnes, seconded by Trustee Huntington to accept the bid for \$3750.00 Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

BOARD MEMBER REPORTS:

FIRE COMMISSIONER : Nothing to report at this time

WATER COMMISSIONER: Training is needed with Colacino Electric regarding the SCADA system. Training during a board meeting would be good. The variable frequency drives will be taken out of three budget years. The clerk will email Jim Colacino about the picture of the pump at the water tower. The clerk is to check on the SCADA to see if there is a report that can be printed when the pumps come on. The fire department should call village if there is a large fire in the village.

SEWER COMMISSIONER: Engineering for phase 4 has begun.

HIGHWAY/SIDEWALKS COMMISSIONER: June has heard back from Dave Sholes - would like the village to write a proposal to the school to describe the project to see if the school can legally help. BMB Hardscapes has given an estimate to replace sidewalks in the whole village.

TREES AND PARKS COMMISSIONER: Flower pots are out

SAFETY AND HEALTH COMMISSIONERS: There will be an article about the Zika virus in the paper. DUNKS are available to put in standing water and bill boards will be going up with information. There has been 1 case in Onondaga County and 346 cases in the United States. Tires need to be removed from the village and spray areas with DEET.

Code Enforcement Officer met with DPW and the fire chief at the Comstock building.

AGING/YOUTH AND RECREATION COMMISSIONERS: Basketball will be skipped this year and Trustee Barnes has asked the community for donations to help fund the program. 120 kids were involved with T-Ball and coach pitch.

STREET LIGHTS: Nothing to report at this time

DPW:

The following list was presented:

BOARD MEETING

June 8, 2016

PROJECTS COMPLETED:

Cleaned out drains on Canada Street, checked catch basins
Broke flower pot, put others out - 30" \$65.00, 15" - \$50.00
Worked on stake out
Worked on inventory with Lance

Maintenance on wells

Meeting with Gordon Smith before the State cleans ditches on Wolcott Street

Measured distance between Cuyler & Fletcher well and Cuyler & Pasture well for Colacino Electric, gave the size of motors for VFD

NEXT WEEK:

Fix pot holes

Move pit from Furnace Rd to Cuyler Well

Work on more inventory

PROJECTS TO BE COMPLETED (weather permitting):

Buildings:

Seal concrete floor in Cuyler well

Paint Cuyler well inside and out, replace ceiling in back part of Cuyler pump

Scrape and wash village hall and stain

Pressure wash roof on village hall, remove moss

Work on inventory list

Dam:

Get prices on rip rap for dam

Get estimates on metal plate for dam

Repair walk by falls dam, fill in hole and cracks

Grounds:

Pull beaver dam out again in good weather

Roads, sidewalks, catch basins:

Work on mapping

Water, hydrants:

Repair concrete on valve pit (water tower)

Work on inventory list - water parts

ONGOING PROJECTS:

Check chlorine	Daily	
Read master meters	Daily	
Clean Shop	Weekly	
Water samples	Monthly	06/02/2016
Water Reports	Monthly	06/03/2016
Read residential meters	Quarterly	03/29/2016
Replace chlorine pump lines	Quarterly	02/09/2016

The clerk asked the board what additional monies were going to be put towards the purchase of the Back hoe, the board has budgeted \$2000 to go towards the down payment.

There was discussion regarding replacing the flower pot that was damaged during moving. The cost to replace the flowerpot would be \$65.00 June suggested waiting until next year because of the painting project this summer. The board ok'd waiting until next year to replace the flower pot.

The village historian has moved all items to the old village hall.

VILLAGE HISTORIAN:

Nothing to report at this time.

DENNIS FORD:

Dennis had questions about mowing. The fences have been removed at the Cuyler Farm and holes were left that need to be smoothed out. There is also a large amount of rocks at the corner of Keeley Street and East Ave, and East Ave and Canada Street.

CODE ENFORCEMENT:

The following report was presented to the board by Code Enforcement Officer Bob Day:

- Violations - 7
- Permits issued -3
- Fire Inspections -2

Violations re-inspections - 2

Fire Re-Inspections -0

Appearance Tickets - 0

Certificates of Compliance - 0

- ❖ Following up on permits
- ❖ Complaint on Wolcott St - Garbage, talked to landlord, he will be taking care of it
- ❖ Complaint on Main St, talked with landlord, will be inspecting building
- ❖ Hawley Road property, moving to new owner within 30 days
- ❖ Coolican Rd P#2016-05 - new roof - done
- ❖ Following up on all violations and permits issued for 2015-2016
- ❖ Robinson apts done, will issue COO
- ❖ Started fire inspections of all businesses and public assemblies
- ❖ Did 5 grass violation letters, two have complied
- ❖ Did training for library
- ❖ New code books arrived
- ❖ Will be attending blower door testing next Thursday in East Syracuse
- ❖ Working with Joel at Comstock's on labeling buildings for emergency response
- ❖ Did inspection with Fire Chief on new storage at Comstock's
- ❖ Attended CEO meeting in Newark and Village Official meeting in Red Creek
- ❖ Poor job by contractor on South Street will be following up with new owner & Contractor

SAFETY OFFICER REPORT:

Did safety meeting with DPW Supervisor and Fire Chief

PUBLIC HEALTH OFFICER:

The following report was presented to the board:

CMP = COMPLETE

IP = IN PROCESS

UR = UNRESOLVED

Health Complaint (s) status:

#005 - per CEO 10/9/15, new owner plans to demolish and remediate before snowfall - **UR**

#006 - per CEO 10/9/15, remediated by village 05/2016 - **CMP**

#007 - per CEO 2/8/16- owner trying to evict renters, window repaired by 4/4/16- **CMP**

#010 - per 06/03/2016 - water pipe burst in basement, no water in residence? - **UR**

State & Main being rented.

Other Health Issues:

Guidelines for Zika virus -already a case in Onondaga County

Other Village Projects:

Employee Handbook draft complete 10/9/15-**IP**

Safety: garage mezzanine max load sign 2015 - **IP**

Comprehensive Plan reviewed by June, Sue & Greg, notes for Board revision/approval-**IP**

Rate every Village property w/neighborhood analysis grading using Access program -**IP**

RC Fire Department: remaining tasks (minutes, finance) to be handled by both boards - **IP**

Correlate water usage discrepancies (60 mil gal pumped/15 mil gal billed) - **UR**

Grant (s) Progress:

Paint project - paint colors chosen; Rotary Club donating \$500 + \$500 Rotary District grant approved; community donations of \$1400; low price/gallon from Wolcott Hardware; compiling volunteer list w/contact #'s for start near end of school - **IP**

Village flowers - Natalie planted, Hannah has paint for flower stands - **IP**

Sidewalks: estimate from BMB; will look at grants, RCCSD partnership, etc in September - **IP**

NEW BUSINESS:

Nothing to report

REVITALIZATION COMMITTEE:

Nothing to report.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

FIRE DEPARTMENT:

There was a question about who mows the fire department. A fire man asked about solar power in the village. None in the village at the present time, but the fire department would like to know who does install as the solar power can never be shut off. The oil pan is leaking on Rescue 36, sealed. BR-40 quit running with possibly an injector problem. There will be a reception at the fire hall for the Drake family.

EXECUTIVE SESSION:

A motion was made by Trustee Barnes, seconded by Trustee Schiller to enter into executive session to discuss a specific personal matter. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye. Moved to executive session at 8:00 pm.

A motion was made by Trustee Barnes, seconded by Trustee Huntington to move out of executive session. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye. Moved out of executive session at 8:30 pm.

ADJOURNMENT:

A motion was made by Trustee Barnes, seconded by Trustee Schiller to adjourn the meeting. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

Meeting adjourned at 8:31 pm.