

The regular monthly meeting of the Red Creek Village Board was held on **May 11, 2016** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Palermo
Trustee Schiller
Trustee Huntington
Trustee Barnes

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Steve Lapp - Highway/Water Superintendent
Bob Day - Code Enforcement Officer
June Smith - Health Officer
Chad Gardner
Dick Letson
Debra Letson
Josh Rushlo
Cathy Rushlo

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

MINUTES:

A motion was made by Trustee Barnes, seconded by Trustee Schiller to accept the minutes of April 13, 2016 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Barnes, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 012. A motion was made by Trustee Barnes, seconded by Trustee Huntington to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

The clerk presented the board with Resolution # 07 of 2016 to move monies to short accounts. A motion was made by Trustee Schiller, seconded by Trustee Huntington to move monies as per New York

State Law 5-520. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

PUBLIC FORUM:

Nothing to report.

SEWER GRANT:

The clerk presented the board with a resolution for Phase 3 Sanitary Sewer Improvement (2015 CDBG Award) Lead Agency Resolution. A motion was made by Trustee Barnes, seconded by Trustee Schiller to accept the resolution as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

FIRE DEPARTMENT:

- ❖ Mother's Day BBQ sold out 600 halves.
- ❖ Hose test will be done 05/13/2016 at Comstock Plant
- ❖ The department purchased 8 air packs from Fleming
- ❖ 2 pump operators to class
- ❖ Scene support class - 2 attended
- ❖ Working on a DEC grant for \$1500
- ❖ Rescue 36 (old ambulance) has an oil leak. It will cost about \$2500 to fix it. The department is deciding what they would like to do with it.
- ❖ Working on inventory
- ❖ Call volume: 24 calls, 5 fire related, 19 EMS
- ❖ No takers on the Recruit NY
- ❖ Saturday pumper training went well, shut down early as the village was out of water

There was a discussion about opening and shutting the hydrants to avoid a water hammer, and there was also discussion about installing dry hydrants on the pond.

OLD BUSINESS:

Private Septic Law was discussed. Various aspects of the law were discussed including how and when the testing of private septic was to be done. The clerk will keep a listing of the residents who are scheduled to be tested. The request for the testing will be sent out with the Oct-Dec billing which is mailed in January. People will be able to start testing after May 1 and the test results will be due before August 1. If the testing is not done by August 1, the code officer will contact the homeowners. If the septic system fails, the code officer and the health officer will then become involved. The board will continue to go over the law to make sure it fits all the village's needs.

MAYOR REPORT:

The following correspondence was submitted:

- ❖ Letter from Historian
- ❖ Meeting with Fire Department
- ❖ Estimate for Fletcher Well repairs
- ❖ Contract for Engineering Services Phase III of sewer system
- ❖ Employment Applications
- ❖ Estimate for sidewalk/drainage on Canada Street
- ❖ Notice of Public Hearing - Town of Sterling - Protection of Ground Water
- ❖ Adopting Local Laws in New York State

The board discussed the estimate for the sidewalk repair on Canada Street. Trustee Barnes and Trustee Schiller will contact Dan Rago about what the county can do for the project. BMB Hardscapes will also be contacted to see about and estimate for the project.

CLERK REPORT:

The clerk reminded everyone of the village officials meeting being hosted by the Village of Red Creek. This will be held on May 18, 2016 at the Cottage Inn. The date for the year end meeting has been set as May 27, 2016 at 10:00 am. The clerk also told the board about upcoming vacation time, this was written on the calendar in the meeting room.

BOARD MEMBER REPORTS:

FIRE COMMISSIONER : The Village Board will be meeting with the Fire Department Board on May 25, 2016.

WATER COMMISSIONER: Colacino will be here on May 20, 2016 to discuss water.

SEWER COMMISSIONER: Stakes are in the ground on South Street.

HIGHWAY/SIDEWALKS COMMISSIONER: Nothing to report at this time

TREES AND PARKS COMMISSIONER: Nothing to report at this time

SAFETY AND HEALTH COMMISSIONERS: SEMO class at Wayne County - Incident Command. Will be holding a safety meeting with Highway DPW and Fire Chief.

AGING/YOUTH AND RECREATION COMMISSIONERS: The program is \$360 short for the t-shirts this year. The board as given Trustee Barnes permission to ask for money for t-shirts. She has gotten quotes from other vendors for purchasing. There was discussion about the community center possibly taking over the program.

STREET LIGHTS: Nothing to report at this time

DPW:

The following list was presented:

BOARD MEETING

May 11, 2016

PROJECTS COMPLETED:

Hauled 4 loads of sand back to Town of Wolcott - took them refreshments
Washed out sand building
Shut water off at Stuart Walkers house
10 Stake outs - called them in
Got email from Roger at CAT about thumb for back hoe
Put old back hoe on line with Auctions International
Ordered two new injectors put one in with help

Called and got 2 loads of crusher run from Town of Victory	Done 04/18/2016
Called Wayne County jail about work crew, talked to Liz in probation dept, said they have sat and sun crews	Done 04/18/2016
Called Dan Rago on project on Canada Street, said he will meet with me next week	Done 04/18/2016
Met with Colacino Electric on Cuyler Well and Hawley Rd Filtration	Done 04/19/2016
Took wing to Sterling Station Road building	Done 04/19/2016
Got tools ready for water lead Wednesday	Done 04/19/2016
Worked on Water leak all day	Done 04/20/2016
Cleaned up and washed off all tools from water leak	Done 04/21/2016
Picked up 4 loads of brush	Done 04/21/2016
Pressure washed back hoe	Done 04/21/2016
Called Butler fence waiting for call back	Done 04/21/2016

Helped school out with water in basement, used our
trash pump
Fixed all plow spots along sidewalks and streets, top soil and grass seed
Fixed pot holes on Exchange Street
Helped WCWSA with drainage in meter pit north of village garage
Got pile of gravel set aside for house on Church Street

PROJECTS TO BE COMPLETED (weather permitting):

Buildings:

Seal concrete floor in Cuyler well
Paint Cuyler well inside and out, replace ceiling in back part of Cuyler pump
Scrape and wash village hall and stain
Pressure wash roof on village hall, remove moss
Work on inventory list

Dam:

Get prices on rip rap for dam
Get estimates on metal plate for dam
Repair walk by falls dam, fill in hole and cracks

Grounds:

Pull beaver dam out again in good weather

Roads, sidewalks, catch basins:

Work on mapping

Water, hydrants:

Repair concrete on valve pit (water tower)
Work on inventory list - water parts

ONGOING PROJECTS:

Check chlorine	Daily	
Read master meters	Daily	
Clean Shop	Weekly	
Water samples	Monthly	04/05/2016
Water Reports	Monthly	04/04/2016
Read residential meters	Quarterly	
Replace chlorine pump lines	Quarterly	

VILLAGE HISTORIAN:

Report presented with mayor correspondence.

CODE ENFORCEMENT:

The following report was presented to the board by Code Enforcement Officer Bob Day:

Violations - 1
Permits issued -3
Fire Inspections -0
Violations re-inspections - 3
Fire Re-Inspections -2
Appearance Tickets - 0
Certificates of Compliance - 0

- ❖ Following up on permits - Comstock's 2016-03 - Meeting with owner/contractor Thursday PM, South Street just about done
- ❖ Main St - P#2015-21 - work completed, looks good, will be issuing a COC
- ❖ South St - P#2016-04 - just about done, will meet with owner next week
- ❖ Coolican Road P#2016-07 - new addition going on, reviewing plans, met with owners, permit will be issued
- ❖ Coolican Road P#2016-06- new garage, picked up a permit
- ❖ Coolican Road P#2016-05 - new roof
- ❖ Following up on all violations and permits issued for 2015/2016
- ❖ Working - Attended the NYS SEMO class in April
- ❖ Started fire inspections of all businesses and public assemblies

- ❖ V-16-1 Village Board needs to conduct hearing as with Village Law
- ❖ V-14-1 sent text that he has hired a contractor to remove his debris on Church Street, called him and left message
- ❖ V-15-1 - Will follow up with Village Attorney to take to County Supreme Court
- ❖ Attended Tier 3 training Thursday April 14th at WCEMO 8-noon
- ❖ Will issue Hawley Road violation 16-02 an appearance ticket
- ❖ Working with Joel at Comstock's on labeling buildings for emergency response

SAFETY OFFICER REPORT:

Attended SEMO class in April, this was more on Incident Command at the Village/County level requesting resources

Should have another Safety Meeting with DPW and FD

PUBLIC HEALTH OFFICER:

The following report was presented to the board:

CMP = COMPLETE

IP = IN PROCESS

UR = UNRESOLVED

Health Complaint (s) status:

#005 - per CEO 10/9/15, new owner plans to demolish and remediate before snowfall - **UR**

#006 - per CEO 10/9/15, down not remediated, hazard tape up, certified letter sent - **UR**

#007 - per CEO 2/8/16- owner trying to evict renters, window repaired by 4/4/16- **UR**

State & Main being rented.

Other Health Issues:

Guidelines for Zika virus -already a case in Onondaga County; full report next month

Other Village Projects:

Employee Handbook draft complete 10/9/15-**IP**

Safety: garage mezzanine max load sign - **IP**

emergency assistance questionnaire to Clerk for mailing out with water bills -**IP**

Comprehensive Plan reviewed by June, Sue & Greg, notes for Board revision/approval-**IP**

Rate every Village property w/neighborhood analysis grading using Access program -**IP**

RC Fire Department: remaining tasks (minutes, finance) to be handled by both boards - **IP**
Correlate water usage discrepancies (60 mil gal pumped/15 mil gal billed) - **UR**

Grant (s) Progress:

Paint project - paint colors chosen by Architecture & Design Committee; Rotary \$500 + grant request for \$500; donations of \$350; great price/gallon from Wolcott Hardware; compiling volunteer list w/contact #'s for start near end of school

Sidewalks - letter to legislators mailed 2/29, no response/checking grant opportunities - **IP**

Have sidewalk estimate from BMB - **CMP**

Village flowers - Hanna offered to paint flower stands, should have enough "paint" money to buy 2 gallons for stands; will bring estimate for flowers from Natalie's before meeting

NEW BUSINESS:

Nothing to report

REVITALIZATION COMMITTEE:

Nothing to report.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report at this time.

EXECUTIVE SESSION:

A motion was made by Mayor Palermo, seconded by Trustee Barnes to enter into executive session to discuss a specific personal matter. Clerk/Treasurer Susan Saylor was asked to stay. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye. Moved to executive session at 8:21 pm.

A motion was made by Mayor Palermo, seconded by Trustee Barnes to move out of executive session. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye. Moved out of executive session at 9:04 pm.

ADJOURNMENT:

A motion was made by Mayor Palermo, seconded by Trustee Barnes to adjourn the meeting. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

Meeting adjourned at 9:05 pm.