

The regular monthly meeting of the Red Creek Village Board was held on **October 14, 2015** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Palermo
Trustee Bettis
Trustee Barnes
Trustee Cooper - Excused for family reasons

OTHERS PRESENT:

Susan Saylor
Bob Day
Steve Lapp
June Smith

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

MINUTES:

A motion was made by Trustee Barnes, seconded by Trustee Bettis to accept the minutes of September 9, 2015 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye.

Minutes of DPW meetings of September 18, 2015, October 2, 2015, and October 9, 2015 will be approved at the Friday DPW meeting on October 23, 2015.

ABSTRACT:

At this time the clerk presented the board with Abstract # 005. There was a discussion about a charge to repair property so it can be mowed. It was noted that any damage done needs to be taken care of immediately, to be taken care of by DPW. There was a discussion about purchasing paper towels, and garbage bags, and notebooks from Quill. A motion was made by Trustee Barnes, seconded by Trustee Bettis to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye.

PUBLIC FORUM:

No one was present for public forum.

MAIN STREET GRANT:

June stated that she had not heard about the grant yet, we will not hear near the end of December.

OLD BUSINESS:

Private Septic Law - Waiting for South Street sewer grant notification

Landlord/Tenant Law - Clerk to email it to June, Code Enforcement Officer looking for "Multiple Resident Law"

Water Rules/Regulations - Mayor Palermo and Trustee Barnes will be working on this.

MAYOR REPORT:

The mayor has received information regarding transportation grants. When future mailings come in they should be distributed to the appropriate commissioner. Any mail for street items should be going to Trustee Bettis.

The mayor also spoke about the furnace repair. There is a quote from Nodine's for the furnace in the clerk's office. The quote does not state how many BTU's the furnace will be. Steve will contact Randy Nodine to see what the quote entails. The clerk will contact two other furnace repair companies to get quotes for the replacement of the furnace. They will quote on just the furnace and coil, connecting to the existing duct work and with no a/c at this time. The furnace in the meeting room needs a part replaced to repair it. Nodine's has ordered the part and will be in to repair it.

The mayor presented the board with the Employee Handbook to approve. After discussion about sick time, personal time and holidays, it was decided to allow the employees one floating holiday to be used at the employees discretion, no restrictions. There was also discussion regarding time off and no longer being allowed to accrue sick time. The following resolutions were passed:

Resolution # 12 of 2015: Employee Handbook - A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye. Approved.

Resolution # 13 of 2015: Incident/Accident Report - A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye. Approved.

Resolution # 14 of 2015: Emergency Contact Form - A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye. Approved.

Resolution # 15 of 2015: Inventory Form - A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye.
Approved.

Resolution # 16 of 2015: Facility Use Requirements and Form - A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye.
Approved.

Resolution # 17 of 2015: Drug/Alcohol Policy & Procedures - A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye.
Approved.

Resolution # 18 of 2015: Record Retention Policy & Procedures - A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye.
Approved.

Resolution # 19 of 2015: Procurement Policy & Procedures - A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye.
Approved.

Resolution # 20 of 2015: Job Descriptions for Code Enforcement Officer, Health Officer, DPW Superintendent, Water Plant Operation, Village Clerk, Village Treasurer - A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye.
Approved.

Resolution # 21 of 2015: Public Meeting Conduct - A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye.
Approved.

CLERK REPORT:

The Village Clerk Presented the board with Resolution # 22 of 2015 - Permission to return any unpaid taxes to Wayne County for relevy after October 31, 2015. A motion was made by Trustee Barnes, seconded by Trustee Bettis: Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Barnes, aye.
Approved.

The clerk also informed the board of a hearing that will be held via phone with Department of Labor regarding an unemployment claim for a previous employee. The clerk will need to be available October 22, 2015 at 9:30 am. The clerk would also like the mayor to be present during the hearing.

BOARD MEMBER REPORTS:

FIRE COMMISSIONER: Trustee Bettis has contacted Fire Chief Chad Gardner regarding the report from NYMIR. They have also spoken about the gas leak at the fire hall. Chief Gardner will be contacting RG&E to come out to look at the gas leak. Trustee Bettis will follow up in three days (Friday October 16, 2015) to find out what has been done. Code Enforcement Officer Day has the burn regulations for New York State. The fire department is not interested in burning the house on Church Street.

WATER COMMISSIONER: Nothing to report.

SEWER COMMISSIONER: Nothing to report.

HIGHWAY/SIDEWALKS COMMISSIONER: Trustee Bettis will be speaking with contractors about sidewalk estimates for the Main Street Grant.

TREES AND PARKS COMMISSIONER: The chamber is looking at benches and garbage cans to purchase for the village. June also stated that the Rotary will have extra funds this year to help with projects in the village. There was discussion about a drain on Jay Robinson property. He owns the drain so the village cannot repair or replace it.

SAFETY AND HEALTH COMMISSIONERS: Safety Officer Day went with DPW Superintendent Lapp to look at barrels of weed killer that has been stored at a village building since before 1988. Because the chemical was on the list from NYMIR to take care of, there was a discussion about how to do that. Safety Officer Day suggested putting the barrels in overstocking drums and then set those on a pallet to protect in case of leaks. Steve will also look into the county wide hazardous material day. It was also decided to have Steve call the county to see if a) they can use the weed killer, b) they can help get rid of the week killer c) they know who we can call to dispose of it.

There was also discussion regarding the Emergency Action Plan for the dam. The contact information regarding who to contact in a dam failure needs to be updated. The safety officer will be holding a drill shortly to prepare for a dam failure. The dam evaluation is almost done, there was discussion about the lower boards on the dam that may need to be replaced as there is a significant leak at the bottom of the dam. The village crew will keep an eye on this as we will need to budget for new boards. There was also discussion about possibly using a piece of steel that can be raised and lowered as needed instead of using all wood boards.

The safety officer has also done PESH asbestos training for the village crew.

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing to report at this time.

STREET LIGHTS: All reported street lights have been fixed. The RG&E crews have been seen in the village making the repairs.

DPW:

- Water checks, put all readings in log.
- Sent lead & copper samples to lab. Got results back from lab. All good
- Dan Rago waiting on Village about project on Blue Bell Drive?
- Changed some plumbing at Cuyler Well
- Got all stake outs done for UFPO
- Town of Victory hauled crusher run for us.
- Talked with DEC about dams. Told me that home owners are responsible
- Went & got a hole open in dam, let water down in creek
- Getting ready for winter, plows, blowers, sander, oil changes
- Picked up brush
- Got new water service done at Scott Younglove's on Main Street
- Rewired boss plow, new plugs
- Fixed lights on back hoe
- Wayne County Highway came in with machine to break up the beaver dams, no luck
- Took out three side walk blocks by Rob Carlson, put in new
- Had to replace wiring on back of red dump, got burned when Gary from Eagle Nut and Bolt replaced bottom dump
- Took all stuff that we won't use out of garage, put in SS building.
- Met with Bob Day on village dam
- Read residential water meters.
- Filled out paper work for NYS highway road inventory.
- Fixed water curb box at Bill Pople's
- Put in 8 water meters throughout the village
- Patched pot holes
- Got Christmas snowflakes down from loft. Getting ready to prime and paint them.
- Called E&V on filling propane tanks at Cuyler Well.
- Got bulbs, paint and primer for Christmas lights
- Eric Slack has water leak in his line to house. Notified him of it.
- Sheryl Robbins from the NYS health department will be here on October 27, 2015. Have to get pump houses cleaned up.

Dan Rago from Wayne County Highway has presented the village with a drawing for the Blue Bell Drive project. The board has the engineering plans but the property needs to be surveyed because there is

concern for the easements for drainage if needed. Trustee Barnes would like to meet with Dan Rago about the project and put money in the budget for next year . Right now the blocks are priced at \$20.00 per block and the project calls for 60 blocks. We will need to add to next year's budget money to survey two properties the village has received via donation.

VILLAGE HISTORIAN:

Not present at the meeting.

CODE ENFORCEMENT:

The following report was presented to the board by Code Enforcement Officer Bob Day:

Violations - 2

Permits issued - 2

Fire Inspections -1

Violations re-inspections - 5

Fire Re-Inspections - 1

Appearance Tickets - 0

Certificates of Compliance - 7

Kevin Parmeter and Kate Keenan work not completed, will have to take back to Town Court. Will need Village Attorney to court.

Greg Northrup has demolished his house, but still a mess, says he has dumpster coming to remove the building. Talked to Chief Chad Gardner about burning house as training, but the membership does not want to burn it. Greg states two men will be coming this weekend to start loading dumpsters, the code enforcement officer has a good rapport with Greg and would like to continue working with him to resolve the issue.

Chad Avalone has acquired the property at 6899 Main Street (brown house) two days ago and is lining up contractors and equipment to demolish the house before the snow flies.

Checked 6816 Main Street, coming along nicely.

Contacted Bob Sansone about his properties, porch is being worked on.

Checking permits at various addresses. Working on other Village Board requests.

The code enforcement officer has questions about four properties in the village that will need to be taken to Town Court. Kevin Parmeter - repairs to property, Kate Keenan - window and blowing Tyvek, Wilma Sherman - painting house, and Melody Ibbs - trailer on property. After a long discussion about

what discussion to have with the village attorney, it was decided that Code Enforcement officer Day has permission to contact Allison Nelson of the Nelson Law Firm to discuss the above matters and going to court for them.. Mayor Palermo would like to meet with Allison and Bob about how to prosecute the items. Bob will get his information together to present to Allison so she knows what has been done so far. Kate Keenan has a safety issue with her building , and will need to go to supreme court to prosecute. The village board will make a resolution to let Kate know what the village expects of her regarding the building.

SAFETY OFFICER REPORT:

This was addressed with the Commissioner reports above.

NEW BUSINESS:

Nothing to report at this time

REVITALIZATION COMMITTEE:

There was discussion regarding the Village Treasure Fest. The Methodist Church would like to "give back" the treasure fest to the village. The village is not interested in heading this event.

CHAMBER OF COMMERCE:

The Chamber of Commerce will be holding a Harvest Dinner on October 24, 2015 at 5:00 pm at the Wolcott Fire Department. The Chamber is also holding a dinner on November 8, 2015 to benefit the Red Creek Community Food Cupboard. This will be held at the Red Creek Fire Department.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report at this time.

HEALTH OFFICER:

The health officer provided a report at the Friday DPW meeting.

ADJOURNMENT:

A motion was made by Mayor Palermo, seconded by Trustee Barnes to adjourn the meeting . Roll call vote as follows: Trustee Bettis, aye; Trustee Barnes, aye; Mayor Palermo, aye.

Meeting adjourned at 8:29 pm.